

Council Chamber  
Hillsdale City Hall  
97 N. Broad Street  
Hillsdale, MI 49242

**February 6, 2012**  
7:00 p.m.  
(517)437-6441  
[www.cityofhillsdale.org](http://www.cityofhillsdale.org)

## **CITY COUNCIL AGENDA**

### CITY OF HILLSDALE REGULAR MEETING

- 1. Call to Order and Pledge of Allegiance**
- 2. Roll Call**
- 3. Approval of Agenda**
- 4. Public Comments on Agenda Items**
- 5. Consent Agenda**
  - A. Approval of Bills from: 01/19/12 Claims of \$158,218.52 Payroll of \$116,545.38
  - B. Committee Reports (Pending Approval):
    1. EDC Minutes of 1/18/12
    2. Operations & Governance Minutes of 1/23/12
    3. Planning Commission Minutes of 1/24/12
  - C. Council Minutes of 1/16/12
  - D. City & BPU Quarterly Investment Report 12/31/11
- 6. Communications/Petitions**
- 7. Introduction and Adoption of Ordinance/Public Hearing**
  - A. TI Automotive – Industrial Facilities Tax Exemption
- 8. Unfinished Business**
  - A. Local Streets Maintenance
- 9. Old Business**
  - A.
- 10. New Business**
  - A. Dial-A-Ride Annual Funding Application (Resolution)
  - B. Domestic Harmony Contract
- 11. Miscellaneous**
  - A. Proclamations
  - B. Appointments/Reappointments: As Recommended by the O&G Committee
  - C. Department/Personnel Reports
  - D. Council Committee Budget Meetings
- 12. General Public Comment**
- 13. Adjournment**

INVOICE APPROVAL LIST BY FUND  
 JANUARY 19, 2012

Date: 01/19/2012  
 Time: 10:52am  
 Page: 1

Hillsdale City Offices

Fund	Department	GL Number	Vendor Name	Check	Invoice	Due	Amount
Account	Account	Abbrev	Invoice Description	Number	Number	Date	
Fund: GENERAL FUND							
Dept:							
101-000.000-082.000		DUE FROM O	GROTENHUIS	68513		01/19/2012	1,075.12
			FEB 2012 TEAMSTERS HEALTH INS		007003454-0006	2/12	
101-000.000-123.000		PREPAID EX	O'MEARA SUMNAR AGENCY	68532		01/19/2012	6,144.50
			COMMERCIAL LIABILITY PKG 2012		H-630-1410X43A-TIL-11		
101-000.000-123.000		PREPAID EX	O'MEARA SUMNAR AGENCY	68532		01/19/2012	11,177.50
			GENERAL LIABILITY INS 2012		GP09315888		
101-000.000-123.000		PREPAID EX	O'MEARA SUMNAR AGENCY	68532		01/19/2012	3,050.50
			COMMERICAL UMBRELLA 2012		GE09300613		
101-000.000-123.000		PREPAID EX	O'MEARA SUMNAR AGENCY	68532		01/19/2012	4,056.00
			FLEET INS FOR 2012		H-810-3037P807-IND-11		
101-000.000-123.000		PREPAID EX	SCHOLL AGENCY	68540		01/19/2012	413.58
			POLICE PROFESSIONAL LIABILITY		LE19517162 2012		
101-000.000-214.750		DUE TO IMP	PAYROLL ACCOUNT	329		01/19/2012	80,496.72
			PAYROLL/FICA FOR 1-19-12 &				
					Total		106,413.92
Dept: CITY COUNCIL							
101-101.000-726.000		SUPPLIES	ARROW SWIFT PRINTING	68498		01/19/2012	33.00
			WATKINS BUSINESS CARDS		122394		
					Total CITY COUNCIL		33.00
Dept: CITY MANAGER							
101-172.000-715.000		HEALTH AND	GROTENHUIS	68513		01/19/2012	888.32
			FEB 2012 NON UNION HEALTH INS		007003454-0002	2/12	
101-172.000-726.000		SUPPLIES	CURRENT OFFICE SOLUTIONS	68508		01/19/2012	33.41
			OFFICE SUPPLIES-HUMAN RESOURCE		606456		
101-172.000-801.000		CONTRACTUA	SPRINT	68544		01/19/2012	48.60
			CELL PHONE SREVICE		548517219-051		
					Total CITY MANAGER		970.33
Dept: ADMINISTRATIVE SERVICES							
101-175.000-801.000		CONTRACTUA	AMERICAN SOCIETY OF COMPOSERS,	68496		01/19/2012	320.00
			MUSIC LICENSE ANNUL FEE -2012		500691088/2012		
101-175.000-801.000		CONTRACTUA	BMI	68499		01/19/2012	320.00
			ANNUAL MUSIC LICENSE FEE		21874361		
101-175.000-806.000		LEGAL SERV	LOREN & SHIRK	68526		01/19/2012	2,335.68
			LEGAL SERVICES FOR DEC 2011				
101-175.000-806.002		LEGAL -TAX	KREIS, ENDERLE HUDGINS &	68523		01/19/2012	4,970.75
			Alsons MTT case work		202909		
101-175.000-806.002		LEGAL -TAX	KREIS, ENDERLE HUDGINS &	68523		01/19/2012	1,065.00
			Old West Properties MTT Case		202911		
101-175.000-806.002		LEGAL -TAX	KREIS, ENDERLE HUDGINS &	68523		01/19/2012	174.00
			Spring Meadows MTT Case		202910		
101-175.000-810.000		DUES AND S	STATE OF MICHIGAN\$\$\$\$\$\$\$	68546		01/19/2012	180.00
			MIDEAL FOR 2012		2012 MiDEAL-213		
101-175.000-850.000		INSURANCE	O'MEARA SUMNAR AGENCY	68532		01/19/2012	6,144.50
			COMMERCIAL LIABILITY PKG 2012		H-630-1410X43A-TIL-11		
101-175.000-850.000		INSURANCE	O'MEARA SUMNAR AGENCY	68532		01/19/2012	11,177.50
			GENERAL LIABILITY INS 2012		GP09315888		
101-175.000-850.000		INSURANCE	O'MEARA SUMNAR AGENCY	68532		01/19/2012	3,050.50
			COMMERICAL UMBRELLA 2012		GE09300613		
101-175.000-850.000		INSURANCE	SCHOLL AGENCY	68540		01/19/2012	413.59
			POLICE PROFESSIONAL LIABILITY		LE19517162 2012		
					Total ADMINISTRATIVE SERVICES		30,151.52
Dept: ASSESSING DEPARTMENT							
101-209.000-715.000		HEALTH AND	GROTENHUIS	68513		01/19/2012	1,258.46
			FEB 2012 NON UNION HEALTH INS		007003454-0002	2/12	
					Total ASSESSING DEPARTMENT		1,258.46
Dept: CITY CLERK DEPARTMENT							
101-215.000-726.000		SUPPLIES	CURRENT OFFICE SOLUTIONS	68508		01/19/2012	12.55
			HIGHLIGHTER,AIR,PENCILS		606417		
101-215.000-726.000		SUPPLIES	GELZER & SON INC.	68510		01/19/2012	37.90
			BATTERIES/PLIERS/FLSHLT/SURG		327282		
101-215.000-734.000		POSTAGE	CITY OF HILLSDALE	68505		01/19/2012	20.80
			PETTY CASH				
101-215.000-801.000		CONTRACTUA	CURRENT OFFICE SOLUTIONS	68508		01/19/2012	165.07
			COPIER RENTAL/COPIES		222233		
					Total CITY CLERK DEPARTMENT		236.32

INVOICE APPROVAL LIST BY FUND  
 JANUARY 19, 2012

Date: 01/19/2012  
 Time: 10:52am  
 Page: 1

Hillsdale City Offices

Fund	Department	GL Number	Vendor Name	Check	Invoice	Due	Amount
Account	Account	Abbrev	Invoice Description	Number	Number	Date	
Fund: GENERAL FUND							
Dept:							
101-000.000-082.000		DUE FROM O	GROTENHUIS	68513		01/19/2012	1,075.12
			FEB 2012 TEAMSTERS HEALTH INS		007003454-0006	2/12	
101-000.000-123.000		PREPAID EX	O'MEARA SUMNAR AGENCY	68532		01/19/2012	6,144.50
			COMMERCIAL LIABILITY PKG 2012		H-630-1410X43A-TIL-11		
101-000.000-123.000		PREPAID EX	O'MEARA SUMNAR AGENCY	68532		01/19/2012	11,177.50
			GENERAL LIABILITY INS 2012		GP09315888		
101-000.000-123.000		PREPAID EX	O'MEARA SUMNAR AGENCY	68532		01/19/2012	3,050.50
			COMMERICAL UMBRELLA 2012		GE09300613		
101-000.000-123.000		PREPAID EX	O'MEARA SUMNAR AGENCY	68532		01/19/2012	4,056.00
			FLEET INS FOR 2012		H-810-3037P807-IND-11		
101-000.000-123.000		PREPAID EX	SCHOLL AGENCY	68540		01/19/2012	413.58
			POLICE PROFESSIONAL LIABILITY		LE19517162 2012		
101-000.000-214.750		DUE TO IMP	PAYROLL ACCOUNT	329		01/19/2012	80,496.72
			PAYROLL/FICA FOR 1-19-12 &				
							-----
					Total		106,413.92
Dept: CITY COUNCIL							
101-101.000-726.000		SUPPLIES	ARROW SWIFT PRINTING	68498		01/19/2012	33.00
			WATKINS BUSINESS CARDS		122394		
							-----
					Total CITY COUNCIL		33.00
Dept: CITY MANAGER							
101-172.000-715.000		HEALTH AND	GROTENHUIS	68513		01/19/2012	888.32
			FEB 2012 NON UNION HEALTH INS		007003454-0002	2/12	
101-172.000-726.000		SUPPLIES	CURRENT OFFICE SOLUTIONS	68508		01/19/2012	33.41
			OFFICE SUPPLIES-HUMAN RESOURCE		606456		
101-172.000-801.000		CONTRACTUA	SPRINT	68544		01/19/2012	48.60
			CELL PHONE SREVICE		548517219-051		
							-----
					Total CITY MANAGER		970.33
Dept: ADMINISTRATIVE SERVICES							
101-175.000-801.000		CONTRACTUA	AMERICAN SOCIETY OF COMPOSERS,	68496		01/19/2012	320.00
			MUSIC LICENSE ANNUL FEE -2012		500691088/2012		
101-175.000-801.000		CONTRACTUA	BMI	68499		01/19/2012	320.00
			ANNUAL MUSIC LICENSE FEE		21874361		
101-175.000-806.000		LEGAL SERV	LOREN & SHIRK	68526		01/19/2012	2,335.68
			LEGAL SERVICES FOR DEC 2011				
101-175.000-806.002		LEGAL -TAX	KREIS, ENDERLE HUDGINS &	68523		01/19/2012	4,970.75
			Alsons MTT case work		202909		
101-175.000-806.002		LEGAL -TAX	KREIS, ENDERLE HUDGINS &	68523		01/19/2012	1,065.00
			Old West Properties MTT Case		202911		
101-175.000-806.002		LEGAL -TAX	KREIS, ENDERLE HUDGINS &	68523		01/19/2012	174.00
			Spring Meadows MTT Case		202910		
101-175.000-810.000		DUES AND S	STATE OF MICHIGAN\$\$\$\$\$\$\$	68546		01/19/2012	180.00
			MIDEAL FOR 2012		2012 MiDEAL-213		
101-175.000-850.000		INSURANCE	O'MEARA SUMNAR AGENCY	68532		01/19/2012	6,144.50
			COMMERCIAL LIABILITY PKG 2012		H-630-1410X43A-TIL-11		
101-175.000-850.000		INSURANCE	O'MEARA SUMNAR AGENCY	68532		01/19/2012	11,177.50
			GENERAL LIABILITY INS 2012		GP09315888		
101-175.000-850.000		INSURANCE	O'MEARA SUMNAR AGENCY	68532		01/19/2012	3,050.50
			COMMERICAL UMBRELLA 2012		GE09300613		
101-175.000-850.000		INSURANCE	SCHOLL AGENCY	68540		01/19/2012	413.59
			POLICE PROFESSIONAL LIABILITY		LE19517162 2012		
							-----
					Total ADMINISTRATIVE SERVICES		30,151.52
Dept: ASSESSING DEPARTMENT							
101-209.000-715.000		HEALTH AND	GROTENHUIS	68513		01/19/2012	1,258.46
			FEB 2012 NON UNION HEALTH INS		007003454-0002	2/12	
							-----
					Total ASSESSING DEPARTMENT		1,258.46
Dept: CITY CLERK DEPARTMENT							
101-215.000-726.000		SUPPLIES	CURRENT OFFICE SOLUTIONS	68508		01/19/2012	12.55
			HIGHLIGHTER,AIR,PENCILS		606417		
101-215.000-726.000		SUPPLIES	GELZER & SON INC.	68510		01/19/2012	37.90
			BATTERIES/PLIERS/FLSHLT/SURG		327282		
101-215.000-734.000		POSTAGE	CITY OF HILLSDALE	68505		01/19/2012	20.80
			PETTY CASH				
101-215.000-801.000		CONTRACTUA	CURRENT OFFICE SOLUTIONS	68508		01/19/2012	165.07
			COPIER RENTAL/COPIES		222233		
							-----
					Total CITY CLERK DEPARTMENT		236.32

INVOICE APPROVAL LIST BY FUND  
 JANUARY 19, 2012

Date: 01/19/2012  
 Time: 10:52am  
 Page: 2

Hillsdale City Offices

Fund	Department	GL Number	Vendor Name	Check	Invoice	Due	Amount
Account	Account	Abbrev	Invoice Description	Number	Number	Date	
Fund: GENERAL FUND							
Dept: FINANCE DEPARTMENT							
101-219.000-715.000	HEALTH AND		GROTENHUIS	68513		01/19/2012	888.32
			FEB 2012 NON UNION HEALTH INS		007003454-0002	2/12	
101-219.000-861.000	TRAINING &		MGFOA	68528		01/19/2012	99.00
			SPRING SEMINAR REG - B TEW				
					Total FINANCE DEPARTMENT		987.32
Dept: CITY TREASURER							
101-253.000-726.000	SUPPLIES		CURRENT OFFICE SOLUTIONS	68508		01/19/2012	9.38
			INK/MARKEERS/LTR OPENER		139265		
					Total CITY TREASURER		9.38
Dept: BUILDING AND GROUNDS							
101-265.000-726.000	SUPPLIES		CITY OF HILLSDALE	68505		01/19/2012	1.79
			PETTY CASH				
101-265.000-726.000	SUPPLIES		HEFFERNAN SOFT WATER SERVICE	68515		01/19/2012	4.75
			WATER		43212		
101-265.000-801.000	CONTRACTUA		CINTAS CORPORATION	68504		01/19/2012	24.25
			RUGS FOR CITY HALL		351593659		
101-265.000-801.000	CONTRACTUA		CAROL HAWKES	68514		01/19/2012	633.00
			CLEANING CITY HALL		1194		
101-265.000-801.000	CONTRACTUA		MANPOWER OF LANSING	68527		01/19/2012	11.15
			TEMP EMPLOYEES W/E 1/1/12		23417012		
101-265.000-801.000	CONTRACTUA		MANPOWER OF LANSING	68527		01/19/2012	11.16
			TEMP EMPLOYEES W/E 1/8/12		23451825		
101-265.000-801.000	CONTRACTUA		CINTAS CORPORATION	68504		01/19/2012	24.25
			RUGS FOR CITY HALL		351594331		
101-265.000-920.000	UTILITIES		BOARD OF PUBLIC UTILITIES	68500		01/19/2012	138.20
			MITCHELL BLDG UTILITIES		002-00011071-02	1/12	
101-265.000-925.000	TELEPHONE		BOARD OF PUBLIC UTILITIES	68500		01/19/2012	1,273.42
			TELEPHONE SERVICE - DEC 2011				
					Total BUILDING AND GROUNDS		2,121.97
Dept: CEMETERIES							
101-276.000-801.000	CONTRACTUA		MANPOWER OF LANSING	68527		01/19/2012	5.58
			TEMP EMPLOYEES W/E 1/1/12		23417012		
					Total CEMETERIES		5.58
Dept: AIRPORT							
101-295.000-801.000	CONTRACTUA		HILLSDALE AERO, INC.	68516		01/19/2012	781.54
			GROUNDS MAINTENANCE		45872		
101-295.000-801.000	CONTRACTUA		JAMES SCHEIBNER	68539		01/19/2012	2,833.33
			AIRPORT CONTRACT FOR FEB 2012				
101-295.000-920.000	UTILITIES		BRINER OIL CO., INC.	68501		01/19/2012	639.18
			FUE FOR AIRPORT TRACTOR		64666		
101-295.000-920.000	UTILITIES		SPRATT'S	68543		01/19/2012	613.96
			FUEL FOR AIRPORT FURNACE		26289		
101-295.000-930.000	REPAIRS &		STATE OF MICHIGAN MDEQ	68545		01/19/2012	34.00
			WATER TESTING		735639		
					Total AIRPORT		4,902.01
Dept: POLICE DEPARTMENT							
101-301.000-715.000	HEALTH AND		GROTENHUIS	68513		01/19/2012	10,916.89
			FEB 2012 POLICE HEALTH INS		007003454-0000	2/12	
101-301.000-715.000	HEALTH AND		GROTENHUIS	68513		01/19/2012	1,998.73
			FEB 2012 NON UNION HEALTH INS		007003454-0002	2/12	
101-301.000-726.000	SUPPLIES		BROWNELLS, INC	68502		01/19/2012	101.03
			GUN MAINTENANCE SUPPLIES		07208267.00		
101-301.000-726.000	SUPPLIES		CITY OF HILLSDALE	68505		01/19/2012	111.41
			PETTY CASH				
101-301.000-726.000	SUPPLIES		CURRENT OFFICE SOLUTIONS	68508		01/19/2012	6.50
			PHONE CORD		140568		
101-301.000-726.000	SUPPLIES		GELZER & SON INC.	68510		01/19/2012	13.58
			VELCRO/OOPS		3265178		
101-301.000-726.000	SUPPLIES		GELZER & SON INC.	68510		01/19/2012	9.58
			BATTERIES		326896		
101-301.000-726.000	SUPPLIES		HILLSDALE DAILY NEWS	68518		01/19/2012	25.00
			AD RE DON'T DRINK & DRIVE		105310-03	12/11	
101-301.000-742.000	CLOTHING /		C M P DISTRIBUTOR, INC.	68503		01/19/2012	720.95
			HOLSTER/BULLETPROOF VEST		30298		
101-301.000-742.000	CLOTHING /		NYE UNIFORM COMPANY	68531		01/19/2012	352.64
			CLOTHING - D ZIMMERMAN		355161a		

INVOICE APPROVAL LIST BY FUND  
 JANUARY 19, 2012

Date: 01/19/2012  
 Time: 10:52am  
 Page: 3

Hillsdale City Offices

Fund	Department	GL Number	Vendor Name	Check	Invoice	Due	Amount
Account	Account	Abbrev	Invoice Description	Number	Number	Date	
Fund: GENERAL FUND							
Dept: POLICE DEPARTMENT							
101-301.000-742.000		CLOTHING /	NYE UNIFORM COMPANY	68531		01/19/2012	71.44
			CLOTHING - FOR STOCK		357423		
101-301.000-801.000		CONTRACTUA	LEXIS NEXIS	68524		01/19/2012	85.00
			DECEMBER 2011 CONTRACT FEE		1289384-20111231		
101-301.000-810.000		DUES AND S	MICHIGAN FTO	68529		01/19/2012	120.00
			ANNUAL MEMBERSHIP FEE				
101-301.000-925.000		TELEPHONE	SPRINT	68544		01/19/2012	70.02
			CELL PHONE SREVICE		548517219-051		
							-----
Total POLICE DEPARTMENT							14,602.77
Dept: FIRE DEPARTMENT							
101-336.000-715.000		HEALTH AND	GROTENHUIS	68513		01/19/2012	3,273.71
			2/2012 FIREFIGHTER HEALTH INS		007003454-0001	2/12	
101-336.000-740.000		FUEL AND L	WATKINS OIL COMPANY	68551		01/19/2012	287.34
			12/11 FLEET FUEL				
101-336.000-801.000		CONTRACTUA	CINTAS CORPORATION	68504		01/19/2012	5.71
			CONTRACTUAL LINEN SERVICES		351592996		
101-336.000-801.000		CONTRACTUA	CINTAS CORPORATION	68504		01/19/2012	13.17
			CONTRACTUAL LINEN SERVICES		351593658		
101-336.000-850.000		INSURANCE	O'MEARA SUMNAR AGENCY	68532		01/19/2012	4,056.00
			FLEET INS FOR 2012		H-810-3037P807-IND-11		
101-336.000-930.000		REPAIRS &	CONCEPTS CREATIVE MARKETING &	68506		01/19/2012	250.00
			PAINTED CUSTOM LETTERS		420		
101-336.000-955.222		MISC - SHO	HILLSDALE COMM. HEALTH CENT	68517		01/19/2012	28.00
			DRUG SCREEN FF P. SCRIPTER		30369154		
							-----
Total FIRE DEPARTMENT							7,913.93
Dept: PUBLIC SERVICES DEPARTMENT							
101-441.000-715.000		HEALTH AND	GROTENHUIS	68513		01/19/2012	1,998.73
			FEB 2012 NON UNION HEALTH INS		007003454-0002	2/12	
101-441.000-726.000		SUPPLIES	CURRENT OFFICE SOLUTIONS	68508		01/19/2012	5.57
			HIGHLIGHTER,AIR,PENCILS		606417		
101-441.000-726.000		SUPPLIES	CURRENT OFFICE SOLUTIONS	68508		01/19/2012	8.79
			CALCULATOR		606457		
101-441.000-726.000		SUPPLIES	CURRENT OFFICE SOLUTIONS	68508		01/19/2012	41.69
			PENCILS		139441-00		
101-441.000-742.000		CLOTHING /	CINTAS CORPORATION	68504		01/19/2012	45.97
			RUGS/UNIFORMS-DPS		3651593003		
101-441.000-742.000		CLOTHING /	CINTAS CORPORATION	68504		01/19/2012	45.97
			RUGS/UNIFORMS-DPS		351593664		
101-441.000-801.000		CONTRACTUA	CINTAS CORPORATION	68504		01/19/2012	12.54
			RUGS/UNIFORMS-DPS		3651593003		
101-441.000-801.000		CONTRACTUA	CINTAS CORPORATION	68504		01/19/2012	39.00
			RUGS/UNIFORMS-DPS		351593664		
101-441.000-801.000		CONTRACTUA	MANPOWER OF LANSING	68527		01/19/2012	55.75
			TEMP EMPLOYEES W/E 1/1/12		23417012		
101-441.000-801.000		CONTRACTUA	MANPOWER OF LANSING	68527		01/19/2012	39.02
			TEMP EMPLOYEES W/E 1/8/12		23451825		
101-441.000-801.000		CONTRACTUA	SPRINT	68544		01/19/2012	35.01
			CELL PHONE SREVICE		548517219-051		
101-441.000-801.000		CONTRACTUA	USA MOBILITY WIRELESS, INC.	68550		01/19/2012	18.99
			PAGER RENTAL - DPS		V7385433A		
101-441.000-955.517		MISC - SOL	HILLSDALE TRANSFER STATION	68519		01/19/2012	1,875.00
			COUPON SALES FOR DEC 2011		1871		
101-441.000-955.588		MISC-CDL	CITY OF HILLSDALE	68505		01/19/2012	76.53
			PETTY CASH				
							-----
Total PUBLIC SERVICES DEPARTMENT							4,298.56
Dept: PARKS							
101-756.000-726.000		SUPPLIES	GELZER & SON INC.	68510		01/19/2012	30.58
			BOLTS		326509		
101-756.000-726.000		SUPPLIES	GELZER & SON INC.	68510		01/19/2012	5.99
			BATTERIES		326886		
101-756.000-726.000		SUPPLIES	JONESVILLE LUMBER	68522		01/19/2012	75.98
			LTX PAINT FOR PICNIC TABLES		615340		
101-756.000-726.000		SUPPLIES	JONESVILLE LUMBER	68522		01/19/2012	113.97
			LTX PAINT FOR PICNIC TABLES		615571		
101-756.000-801.000		CONTRACTUA	MANPOWER OF LANSING	68527		01/19/2012	133.80
			TEMP EMPLOYEES W/E 1/8/12		23451825		
							-----
Total PARKS							360.32

INVOICE APPROVAL LIST BY FUND  
 JANUARY 19, 2012

Date: 01/19/2012  
 Time: 10:52am  
 Page: 4

Hillsdale City Offices

Fund	Department	GL Number	Vendor Name	Check	Invoice	Due	Amount
Account	Account	Abbrev	Invoice Description	Number	Number	Date	
Fund: GENERAL FUND							
						Fund Total	174,265.39
Fund: MAJOR ST./TRUNKLINE FUND							
Dept:							
202-000.000-214.750	DUE TO IMP		PAYROLL ACCOUNT	329		01/19/2012	2,051.90
			PAYROLL/FICA FOR 1-19-12 &				
						Total	2,051.90
Dept: TRUNKLINE SURFACE							
202-450.500-801.000	CONTRACTUA		MANPOWER OF LANSING	68527		01/19/2012	11.15
			TEMP EMPLOYEES W/E 1/8/12		23451825		
						Total TRUNKLINE SURFACE	11.15
Dept: R.O.W. MAINTENANCE							
202-460.000-726.000	SUPPLIES		RECREATION CREATIONS, LLC	68537		01/19/2012	45.00
			ALUMINUM DOME CAPS		225657		
202-460.000-801.000	CONTRACTUA		MANPOWER OF LANSING	68527		01/19/2012	72.47
			TEMP EMPLOYEES W/E 1/1/12		23417012		
202-460.000-801.000	CONTRACTUA		MANPOWER OF LANSING	68527		01/19/2012	72.47
			TEMP EMPLOYEES W/E 1/8/12		23451825		
						Total R.O.W. MAINTENANCE	189.94
Dept: WINTER MAINTENANCE							
202-500.000-801.000	CONTRACTUA		MANPOWER OF LANSING	68527		01/19/2012	89.20
			TEMP EMPLOYEES W/E 1/1/12		23417012		
202-500.000-801.000	CONTRACTUA		MANPOWER OF LANSING	68527		01/19/2012	89.20
			TEMP EMPLOYEES W/E 1/8/12		23451825		
						Total WINTER MAINTENANCE	178.40
						Fund Total	2,431.39
Fund: LOCAL ST. FUND							
Dept:							
203-000.000-214.750	DUE TO IMP		PAYROLL ACCOUNT	329		01/19/2012	2,607.89
			PAYROLL/FICA FOR 1-19-12 &				
						Total	2,607.89
Dept: WINTER MAINTENANCE							
203-500.000-801.000	CONTRACTUA		MANPOWER OF LANSING	68527		01/19/2012	33.45
			TEMP EMPLOYEES W/E 1/1/12		23417012		
						Total WINTER MAINTENANCE	33.45
						Fund Total	2,641.34
Fund: RECREATION FUND							
Dept:							
208-000.000-214.750	DUE TO IMP		PAYROLL ACCOUNT	329		01/19/2012	3,939.18
			PAYROLL/FICA FOR 1-19-12 &				
						Total	3,939.18
Dept: RECREATION DEPARTMENT							
208-751.000-715.000	HEALTH AND		GROTENHUIS	68513		01/19/2012	888.32
			FEB 2012 NON UNION HEALTH INS		007003454-0002	2/12	
208-751.000-726.000	SUPPLIES		CURRENT OFFICE SOLUTIONS	68508		01/19/2012	22.36
			PAPER		605850		
208-751.000-726.000	SUPPLIES		SHIRT SHACK	68542		01/19/2012	254.00
			COACHES SHIRTS - 2011 FOOTBALL		56636		
208-751.000-925.000	TELEPHONE		BOARD OF PUBLIC UTILITIES	68500		01/19/2012	39.25
			TELEPHONE SERVICE - DEC 2011				
						Total RECREATION DEPARTMENT	1,203.93
						Fund Total	5,143.11
Fund: LIBRARY FUND							
Dept:							
271-000.000-214.750	DUE TO IMP		PAYROLL ACCOUNT	329		01/19/2012	4,968.78
			PAYROLL/FICA FOR 1-19-12 &				

INVOICE APPROVAL LIST BY FUND  
 JANUARY 19, 2012

Date: 01/19/2012  
 Time: 10:52am  
 Page: 5

Hillsdale City Offices

Fund	Department	GL Number	Vendor Name	Check	Invoice	Due	Amount	
Account	Account	Abbrev	Invoice Description	Number	Number	Date		
Fund: LIBRARY FUND								
Dept:								
					Total		4,968.78	
Dept: LIBRARY								
271-790.000-715.000	HEALTH AND		GROTENHUIS	68513		01/19/2012	1,776.64	
			FEB 2012 NON UNION HEALTH INS		007003454-0002	2/12		
271-790.000-726.000	SUPPLIES		CURRENT OFFICE SOLUTIONS	68508		01/19/2012	4.98	
			BATTERIES		606391			
271-790.000-726.000	SUPPLIES		CURRENT OFFICE SOLUTIONS	68508		01/19/2012	-97.72	
			CREDIT FOR RETURNS		808045			
271-790.000-726.000	SUPPLIES		CURRENT OFFICE SOLUTIONS	68508		01/19/2012	71.99	
			TOILET PAPER		410120			
271-790.000-726.000	SUPPLIES		CURRENT OFFICE SOLUTIONS	68508		01/19/2012	71.80	
			PAPER TOWELS/TRASH BAGS		140407			
271-790.000-726.000	SUPPLIES		HEFFERNAN SOFT WATER SERVICE	68515		01/19/2012	4.75	
			WATER		43212			
271-790.000-801.000	CONTRACTUA		GREAT AMERICAN LEASING CORP.	68512		01/19/2012	218.04	
			COPIER LEASE		11716613			
271-790.000-925.000	TELEPHONE		BOARD OF PUBLIC UTILITIES	68500		01/19/2012	255.88	
			TELEPHONE SERVICE - DEC 2011					
271-790.000-982.000	BOOKS		RANDOM HOUSE, INC.	68536		01/19/2012	6.00	
			REPLACEMENT CD		1083100660			
271-790.000-982.001	BOOKS - FR		JENELLE PICKARD	68535		01/19/2012	17.00	
			BOOK REFUND					
					Total LIBRARY		2,329.36	
							Fund Total	7,298.14
Fund: CAPITAL IMPROVEMENT FUND								
Dept:								
401-000.000-214.750	DUE TO IMP		PAYROLL ACCOUNT	329		01/19/2012	76.99	
			PAYROLL/FICA FOR 1-19-12 &					
					Total		76.99	
Dept: MAJOR STREET RECONSTRUCTION								
401-452.000-801.000	CONTRACTUA		MT ENGINEERING, LLC	68530		01/19/2012	2,500.00	
			ENGINEERING - STATE STREET		01015-5			
					Total MAJOR STREET RECONSTRUCTION		2,500.00	
Dept: CAPITAL OUTLAY								
401-900.000-975.014	MITCHELL B		RYAN & BRADSHAW	68538		01/19/2012	6,000.00	
			FURNACE DRAW #2 MITCHELL BLDG		42762			
					Total CAPITAL OUTLAY		6,000.00	
							Fund Total	8,576.99
Fund: STOCK'S PARK								
Dept: PARKS								
409-756.000-726.000	SUPPLIES		DEER CREEK JUNK, LLC	68494		01/19/2012	405.00	
			FINIALS FOR FENCE IN STOCKS PK					
409-756.000-801.000	CONTRACTUA		JAMES LITTLE	68525		01/19/2012	105.00	
			ENGRAVING BRICKS - STOCKS PK		HI11112			
					Total PARKS		510.00	
							Fund Total	510.00
Fund: AIRPORT IMPROVEMENT FUND								
Dept: CAPITAL OUTLAY								
481-900.000-801.000	CONTRACTUA		STATE OF MICHIGAN	68495		01/19/2012	285.25	
			SALES TAXES ON AVIATION FUEL					
					Total CAPITAL OUTLAY		285.25	
							Fund Total	285.25
Fund: DIAL-A-RIDE FUND								
Dept:								
588-000.000-214.750	DUE TO IMP		PAYROLL ACCOUNT	329		01/19/2012	8,218.01	
			PAYROLL/FICA FOR 1-19-12 &					

INVOICE APPROVAL LIST BY FUND  
 JANUARY 19, 2012

Date: 01/19/2012  
 Time: 10:52am  
 Page: 6

Hillsdale City Offices

Fund	Department	GL Number	Vendor Name	Check	Invoice	Due	Amount
Account	Account	Abbrev	Invoice Description	Number	Number	Date	
Fund: DIAL-A-RIDE FUND							
Dept:							
Total							8,218.01
Dept: DIAL-A-RIDE							
588-588.000-715.000	HEALTH AND	GROTENHUIS	GROTENHUIS	68513		01/19/2012	2,107.06
			FEB 2012 TEAMSTERS HEALTH INS		007003454-0006	2/12	
588-588.000-715.000	HEALTH AND	GROTENHUIS	GROTENHUIS	68513		01/19/2012	888.32
			FEB 2012 NON UNION HEALTH INS		007003454-0002	2/12	
588-588.000-726.000	SUPPLIES	CITY OF HILLSDALE	CITY OF HILLSDALE	68505		01/19/2012	5.17
			PETTY CASH				
588-588.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTIONS	CURRENT OFFICE SOLUTIONS	68508		01/19/2012	31.89
			POST ITS/TIME CARDS/NOTES		139705		
588-588.000-730.000	VEH./EQUIP	HOEKSTRA TRANSPORTATION, INC.	HOEKSTRA TRANSPORTATION, INC.	68520		01/19/2012	19.50
			SPRING		CI0099911		
588-588.000-730.000	VEH./EQUIP	HOEKSTRA TRANSPORTATION, INC.	HOEKSTRA TRANSPORTATION, INC.	68520		01/19/2012	193.85
			SWITCH, MODULE		CI0100070		
588-588.000-730.000	VEH./EQUIP	JACKSON TRUCK SERVICE INC.	JACKSON TRUCK SERVICE INC.	68521		01/19/2012	-90.00
			RTRN ROTOR		PC012147822		
588-588.000-730.000	VEH./EQUIP	JACKSON TRUCK SERVICE INC.	JACKSON TRUCK SERVICE INC.	68521		01/19/2012	187.85
			FILTER/HEAD LIGHTS/WIPER BLADE		PC01214508:001		
588-588.000-730.000	VEH./EQUIP	PERFORMANCE AUTOMOTIVE	PERFORMANCE AUTOMOTIVE	68534		01/19/2012	253.96
			BRAKE ROTORS/SEALS FOR #60		1016222		
588-588.000-730.000	VEH./EQUIP	PERFORMANCE AUTOMOTIVE	PERFORMANCE AUTOMOTIVE	68534		01/18/2012	27.08
			GLUE/LICENSE PLATE LIGHT #65		1015974		
588-588.000-740.000	FUEL AND L	WATKINS OIL COMPANY	WATKINS OIL COMPANY	68551		01/19/2012	1,801.89
			12/11 FLEET FUEL				
588-588.000-801.000	CONTRACTUA	ANYTIME FIRE PROTECTION	ANYTIME FIRE PROTECTION	68497		01/19/2012	55.00
			SERVICE/INSPECT FIRE EXTINGUIS		612474		
588-588.000-930.000	REPAIRS &	THE DOOR MAN	THE DOOR MAN	68509		01/19/2012	90.00
			GARAGE DOOR REPAIR				
Total DIAL-A-RIDE							5,571.57
Fund Total							13,789.58
Fund: PUBLIC SERVICES INV. FUND							
Dept:							
633-000.000-214.750	DUE TO IMP	PAYROLL ACCOUNT	PAYROLL/FICA FOR 1-19-12 &	329		01/19/2012	66.31
Total							66.31
Dept: PUBLIC SERVICES INVENTORY							
633-233.000-726.000	SUPPLIES	SHANNON EXCAVATING AND ASPHALT	SHANNON EXCAVATING AND ASPHALT	68541		01/19/2012	396.00
			SCREENED SAND				
Total PUBLIC SERVICES INVENTORY							396.00
Fund Total							462.31
Fund: REVOLVING MOBILE EQUIP. FUND							
Dept:							
640-000.000-123.000	PREPAID EX	O'MEARA SUMNAR AGENCY	O'MEARA SUMNAR AGENCY	68532		01/19/2012	15,325.50
			FLEET INS FOR 2012		H-810-3037P807-IND-11		
640-000.000-214.750	DUE TO IMP	PAYROLL ACCOUNT	PAYROLL/FICA FOR 1-19-12 &	329		01/19/2012	3,808.66
Total							19,134.16
Dept: MOBILE EQUIPMENT MAINTENANCE							
640-444.000-715.000	HEALTH AND	GROTENHUIS	GROTENHUIS	68513		01/19/2012	1,089.86
			FEB 2012 TEAMSTERS HEALTH INS		007003454-0006	2/12	
640-444.000-715.000	HEALTH AND	GROTENHUIS	GROTENHUIS	68513		01/19/2012	888.32
			FEB 2012 NON UNION HEALTH INS		007003454-0002	2/12	
640-444.000-726.000	SUPPLIES	GELZER & SON INC.	GELZER & SON INC.	68510		01/19/2012	29.99
			DRILLS		326832		
640-444.000-726.000	SUPPLIES	GELZER & SON INC.	GELZER & SON INC.	68510		01/19/2012	20.61
			DRILL BITS		326586		
640-444.000-726.000	SUPPLIES	GELZER & SON INC.	GELZER & SON INC.	68510		01/19/2012	9.16
			1/8" DRILLS		326544		
640-444.000-726.000	SUPPLIES	JACKSON TRUCK SERVICE INC.	JACKSON TRUCK SERVICE INC.	68521		01/19/2012	27.36
			BATTERIES		PC01215830:001		
640-444.000-726.000	SUPPLIES	PERFORMANCE AUTOMOTIVE	PERFORMANCE AUTOMOTIVE	68534		01/19/2012	9.29
			TORX SOCKET		1016093		

INVOICE APPROVAL LIST BY FUND  
 JANUARY 19, 2012

Date: 01/19/2012  
 Time: 10:52am  
 Page: 7

Hillsdale City Offices

Fund	Department	GL Number	Vendor Name	Check	Invoice	Due	Amount
Account	Account	Abbrev	Invoice Description	Number	Number	Date	
Fund: REVOLVING MOBILE EQUIP. FUND							
Dept: MOBILE EQUIPMENT MAINTENANCE							
640-444.000-726.000		SUPPLIES	PERFORMANCE AUTOMOTIVE	68534		01/19/2012	5.39
			SPRAY BOTTLE		1015795		
640-444.000-730.000		VEH./EQUIP	GELZER & SON INC.	68510		01/19/2012	3.06
			BOLT NUT FOR #32		326599		
640-444.000-730.000		VEH./EQUIP	GODFREY BROTHERS, INC.	68511		01/19/2012	159.00
			OIL		S41702		
640-444.000-730.000		VEH./EQUIP	JACKSON TRUCK SERVICE INC.	68521		01/19/2012	18.64
			WIPER BLADES		PC01215632:001		
640-444.000-730.000		VEH./EQUIP	JACKSON TRUCK SERVICE INC.	68521		01/19/2012	11.78
			FILTERS		PC0121597:001		
640-444.000-730.000		VEH./EQUIP	JACKSON TRUCK SERVICE INC.	68521		01/19/2012	132.49
			FILTERS		PC01215917:001		
640-444.000-730.000		VEH./EQUIP	JACKSON TRUCK SERVICE INC.	68521		01/19/2012	43.87
			FILTER/HEAD LIGHTS/WIPER BLADE		PC01214508:001		
640-444.000-730.000		VEH./EQUIP	PERFORMANCE AUTOMOTIVE	68534		01/19/2012	16.89
			DOOR STRIKER FOR #11		1016360		
640-444.000-730.000		VEH./EQUIP	PERFORMANCE AUTOMOTIVE	68534		01/19/2012	57.42
			HOOD SUPPORT FOR #32		1016505		
640-444.000-730.000		VEH./EQUIP	PERFORMANCE AUTOMOTIVE	68534		01/19/2012	-45.01
			RETURN SEAL/SUPPORT		1016514		
640-444.000-730.000		VEH./EQUIP	SPRATT'S	68543		01/19/2012	27.00
			PROPANE FOR #25		147295		
640-444.000-730.000		VEH./EQUIP	STILLWELL FORD MERCURY, INC	68547		01/19/2012	38.16
			TUBE FOR #14		153034		
640-444.000-740.000		FUEL AND L	WATKINS OIL COMPANY	68551		01/19/2012	3,756.61
			12/11 FLEET FUEL				
640-444.000-740.301		FUEL AND L	WATKINS OIL COMPANY	68551		01/19/2012	3,377.19
			12/11 FLEET FUEL				
640-444.000-742.000		CLOTHING /	CINTAS CORPORATION	68504		01/19/2012	16.50
			RUGS/UNIFORMS-DPS		3651593003		
640-444.000-742.000		CLOTHING /	CINTAS CORPORATION	68504		01/19/2012	16.50
			RUGS/UNIFORMS-DPS		351593664		
640-444.000-801.000		CONTRACTUA	CINTAS CORPORATION	68504		01/19/2012	18.70
			RUGS/UNIFORMS-DPS		3651593003		
640-444.000-801.000		CONTRACTUA	CINTAS CORPORATION	68504		01/19/2012	18.64
			RUGS/UNIFORMS-DPS		351593664		
640-444.000-801.301		POLICE VEH	PARNEY'S CAR CARE	68533		01/19/2012	92.17
			SERVICE REPAIRS UNIT 2-5		51497		
640-444.000-801.301		POLICE VEH	PARNEY'S CAR CARE	68533		01/19/2012	30.45
			SERVICE REPAIRS UNIT 2-7		51526		
640-444.000-801.301		POLICE VEH	TEAM HILLSDALE CHRYSLER	68548		01/19/2012	50.00
			SERVICE/WARRANTY REPAIRS 2-2		4863		
640-444.000-801.301		POLICE VEH	TROLL AUTOMOTIVE	68549		01/19/2012	64.51
			SERVICE REPAIRS UNIT 2-9		22483		
640-444.000-850.000		INSURANCE	O'MEARA SUMNAR AGENCY	68532		01/19/2012	12,487.50
			FLEET INS FOR 2012		H-810-3037P807-IND-11		
640-444.000-850.301		INSURANCE	O'MEARA SUMNAR AGENCY	68532		01/19/2012	2,838.00
			FLEET INS FOR 2012		H-810-3037P807-IND-11		
640-444.000-955.588		MISC-CDL	CITY OF HILLSDALE	68505		01/19/2012	21.00
			PETTY CASH				
Total MOBILE EQUIPMENT MAINTENANCE							25,331.05
Fund Total							44,465.21
Fund: DPS LEAVE AND BENEFITS FUND							
Dept:							
699-000.000-214.750		DUE TO IMP	PAYROLL ACCOUNT	329		01/19/2012	10,310.94
			PAYROLL/FICA FOR 1-19-12 &				
Total							10,310.94
Dept: PUBLIC SERVICES DEPARTMENT							
699-441.000-715.000		HEALTH AND	GROTENHUIS	68513		01/19/2012	4,214.11
			FEB 2012 TEAMSTERS HEALTH INS		007003454-0006	2/12	
699-441.000-715.000		HEALTH AND	GROTENHUIS	68513		01/19/2012	370.14
			FEB 2012 NON UNION HEALTH INS		007003454-0002	2/12	
Total PUBLIC SERVICES DEPARTMENT							4,584.25
Fund Total							14,895.19

INVOICE APPROVAL LIST BY FUND  
JANUARY 19, 2012

Date: 01/19/2012  
Time: 10:52am  
Page: 8

Hillsdale City Offices

---

Fund	GL Number	Vendor Name	Check	Invoice	Due	
Department	Abbrev	Invoice Description	Number	Number	Date	Amount
Account						

---

					Grand Total	274,763.90
--	--	--	--	--	-------------	------------

---

VENDOR APPROVAL SUMMARY REPORT  
 JANUARY 19, 2012

Date: 01/19/2012  
 Time: 10:40am  
 Page: 1

Hillsdale City Offices

Vendor Name	Vendor Number	Description	Check Amount	Hand Check Amount
AMERICAN SOCIETY OF COMPOSERS,	1773	MUSIC LICENSE ANNUL FEE -2012	320.00	0.00
ANYTIME FIRE PROTECTION	0030	SERVICE/INSPECT FIRE EXTINGUIS	55.00	0.00
ARROW SWIFT PRINTING	0008	WATKINS BUSINESS CARDS	33.00	0.00
BMI	1772	ANNUAL MUSIC LICENSE FEE	320.00	0.00
BOARD OF PUBLIC UTILITIES	0013	MITCHELL BLDG UTILITIES	1,706.75	0.00
BRINER OIL CO., INC.	1110	FUE FOR AIRPORT TRACTOR	639.18	0.00
BROWNELLS, INC	1743	GUN MAINTENANCE SUPPLIES	101.03	0.00
C M P DISTRIBUTOR, INC.	1300	HOLSTER/BULLETPROOF VEST	720.95	0.00
CINTAS CORPORATION	0020	RUGS FOR CITY HALL	281.20	0.00
CITY OF HILLSDALE	0015	PETTY CASH	236.70	0.00
CONCEPTS CREATIVE MARKETING &	1717	PAINTED CUSTOM LETTERS	250.00	0.00
CURRENT OFFICE SOLUTIONS	0035	PAPER	388.26	0.00
DEER CREEK JUNK, LLC	1817	FINIALS FOR FENCE IN STOCKS PK	0.00	405.00
THE DOOR MAN	1216	GARAGE DOOR REPAIR	90.00	0.00
GELZER & SON INC.	0027	BATTERIES	160.45	0.00
GODFREY BROTHERS, INC.	2132	OIL	159.00	0.00
GREAT AMERICAN LEASING CORP.	1678	COPIER LEASE	218.04	0.00
GROTENHUIS	1885	FEB 2012 NON UNION HEALTH INS	34,521.05	0.00
CAROL HAWKES	1288	CLEANING CITY HALL	633.00	0.00
HEFFERNAN SOFT WATER SERVICE	3248	WATER	9.50	0.00
HILLSDALE AERO, INC.	0236	GROUNDS MAINTENANCE	781.54	0.00
HILLSDALE COMM. HEALTH CENT	0033	DRUG SCREEN FF P. SCRIPTER	28.00	0.00
HILLSDALE DAILY NEWS	0034	AD RE DON'T DRINK & DRIVE	25.00	0.00
HILLSDALE TRANSFER STATION	1768	COUPON SALES FOR DEC 2011	1,875.00	0.00
HOEKSTRA TRANSPORTATION, INC.	3955	SWITCH, MODULE	213.35	0.00
JACKSON TRUCK SERVICE INC.	0086	BATTERIES	331.99	0.00
JONESVILLE LUMBER	2326	LTX PAINT FOR PICNIC TABLES	189.95	0.00
KREIS, ENDERLE HUDGINS &	1077	Spring Meadows MTT Case	6,209.75	0.00
LEXIS NEXIS	1362	DECEMBER 2011 CONTRACT FEE	85.00	0.00
JAMES LITTLE	1640	ENGRAVING BRICKS - STOCKS PK	105.00	0.00
LOREN & SHIRK	0043	LEGAL SERVICES FOR DEC 2011	2,335.68	0.00
MANPOWER OF LANSING	3088	TEMP EMPLOYEES W/E 1/8/12	624.40	0.00
MGFOA	2254	SPRING SEMINAR REG - B TEW	99.00	0.00
MICHIGAN FTO	2675	ANNUAL MEMBERSHIP FEE	120.00	0.00
MT ENGINEERING, LLC	1690	ENGINEERING - STATE STREET	2,500.00	0.00
NYE UNIFORM COMPANY	0092	CLOTHING - FOR STOCK	424.08	0.00
O'MEARA SUMNAR AGENCY	0495	FLEET INS FOR 2012	79,508.00	0.00
PARNEY'S CAR CARE	2412	SERVICE REPAIRS UNIT 2-7	122.62	0.00
PAYROLL ACCOUNT	0242	PAYROLL/FICA FOR 1-19-12 &	0.00	116,545.38
PERFORMANCE AUTOMOTIVE	0961	GLUE/LICENSE PLATE LIGHT #65	325.02	0.00
JENELLE PICKARD	1969	BOOK REFUND	17.00	0.00
RANDOM HOUSE, INC.	1388	REPLACEMENT CD	6.00	0.00
RECREATION CREATIONS, LLC	3705	ALUMINUM DOME CAPS	45.00	0.00
RYAN & BRADSHAW	0056	FURNACE DRAW #2 MITCHELL BLDG	6,000.00	0.00
JAMES SCHEIBNER	3302	AIRPORT CONTRACT FOR FEB 2012	2,833.33	0.00
SCHOLL AGENCY	0496	POLICE PROFESSIONAL LIABILITY	827.17	0.00
SHANNON EXCAVATING AND ASPHALT	4065	SCREENED SAND	396.00	0.00
SHIRT SHACK	1934	COACHES SHIRTS - 2011 FOOTBALL	254.00	0.00
SPRATT'S	0088	FUEL FOR AIRPORT FURNACE	640.96	0.00
SPRINT	1137	CELL PHONE SREVICE	153.63	0.00
STATE OF MICHIGAN	2840	SALES TAXES ON AVIATION FUEL	0.00	285.25
STATE OF MICHIGAN MDEQ	3736	WATER TESTING	34.00	0.00
STATE OF MICHIGAN\$\$\$\$\$\$	1065	MIDEAL FOR 2012	180.00	0.00
STILLWELL FORD MERCURY, INC	2065	TUBE FOR #14	38.16	0.00
TEAM HILLSDALE CHRYSLER	0162	SERVICE/WARRANTY REPAIRS 2-2	50.00	0.00
TROLL AUTOMOTIVE	1902	SERVICE REPAIRS UNIT 2-9	64.51	0.00
USA MOBILITY WIRELESS, INC.	0845	PAGER RENTAL - DPS	18.99	0.00
WATKINS OIL COMPANY	2278	12/11 FLEET FUEL	9,223.03	0.00
Grand Total:			157,528.27	117,235.63

**MINUTES  
CITY OF HILLSDALE  
ECONOMIC DEVELOPMENT CORPORATION  
Business Incentive Review Committee  
January 18, 2012**

Committee members present: David Foulke, Shawn Vondra

Also present: Deb Sikorski, Assessor, Paula Miller, Plant Manager, TI Automotive, Hillsdale plant, Mary Wolfram, Economic Development

Ms. Sikorski called the meeting to order at 4:05 PM

The Industrial Facilities Tax abatement certificate application from TI Automotive was discussed. Ms. Miller introduced the request for tax abatement. TI Automotive has recently closed its plant in Reynosa, Mexico and moved that line to the Hillsdale plant. In order to accommodate this move, improvements of \$102,094 have been made to the parking lot at the Hillsdale plant and \$84,088 worth of equipment has been moved back to the Hillsdale plant. Business at the Hillsdale plant has increased 55% since July 2011. Employees have been retained and 29 new employees have been hired.

Ms. Sikorski indicated that equipment that had been moved to Michigan is recognized as "new" in Michigan and therefore eligible for tax abatement. In addition, Ms. Sikorski confirmed that improvements to the parking lot are eligible for tax abatement.

Based upon the information presented, it was recommended that the certificate be approved for a period of 12 years. After some discussion, Mr. Foulke made a motion to make recommendation to Council that the certificate be approved for 12 years. Mr. Vondra supported. The motion passed unanimously.

The meeting was adjourned at 4:46 PM

Respectfully submitted,

Mary Wolfram  
Economic Development  
City of Hillsdale

Minutes of Operations and Governance Committee  
January 23, 2012

The O & G (Operations and Governance) Committee met at 6:00pm on Monday January 23, 2012 in the 2nd Floor Conference Room, City Hall. Present were: City Manager Linda Brown; Committee members Mary Wolfram, Ruth Brown, and Brian Watkins; other Councilpersons present were Scott Sessions and Sally Kinney.

Linda talked about the section of the City of Hillsdale employee handbook that addresses electronic communication and recommended it be reviewed. Brian talked about 3 Facebook pages, one for BPU, one for the library, and one for the city, and stated his opinion that the Facebook pages need several layers of controls. Besides Facebook are all forms of social media. E-mail was also discussed. The need for a communications person for the City of Hillsdale was brought up, also, Brian asked for money to be budgeted to fund communications. Linda reminded everyone for the need for legal counsel. Also, that certain documents must be retained for so long and FOI (Freedom of Information Act).

Ruth led discussion regarding getting Council meetings videotaped so that they can be available for public viewing.

Brian continued discussion of Facebook as it relates to a municipality. Brian was very interested in Facebook and how it related to the City of Hillsdale. Discussion continued regarding Facebook, led by Brian.

Brian stated that sometimes it's hard to find things on the city website.

Linda brought up the use of equipment by elected and appointed officials, such as Council members and members of boards, such as ZBA.

Mary emphasized need to prioritize areas of communication that need to be addressed.

Sally inquired about finding grants to fund communications.

Brian moved that a Communications sub-committee of O & G consisting of the following members be formed: Sally Kinney, Eric Macey, Michelle Loren, and Brian Watkins, with support from EDC (Mary Wolfram) and legal counsel. Mary 2nd. Motion passed. The committee will report back recommendations to O & G.

Ruth suggested communication polices from other cities be reviewed. Discussion of how these policies could be obtained, such as through the MML, ensued.

Mary suggested that, instead of setting an O & G meeting schedule, that meetings be called as needed.

Meeting adjourned at 6:45pm.

Respectfully submitted,

Ruth Brown, Chair, O & G

**City of Hillsdale Planning Commission**  
**City Hall**  
97 N Broad St.  
Hillsdale, MI 49242

Regular Meeting  
January 24, 2012  
5:30 p.m.

Present: Dave Williams, Kevin Hicks, Linda Brown, Laura Smith & Amber Yoder

Absent: Doug Moon & Jim Pruitt

Others present: Debra Sikorski, Assessor & Mary Wolfram

Vice- Chair Williams called the meeting to order at 5:32 p.m.

There were no public comments.

An item of communication from Jim Pruitt was added to the agenda. Motion was made by Smith and supported by Hicks to approve the agenda as amended. Motion passed unanimously.

A motion was made by Hicks and supported by Yoder to approve the minutes of January 10, 2012. Motion passed unanimously

Vice-chair Williams introduced Mary Wolfram, EDC consultant with the Hillsdale Policy Group.

New business- item #1, Officers. Vice –Chair opened for nominations at 5:40. Laura Smith nominated David Williams as the Chair and was supported by Brown. Brown nominated Amber Yoder for Vice-Chair and was supported by Hicks. Smith nominated Hicks for Secretary and was supported by Yoder. Vice Chair Williams asked if there were any other nominations, hearing none, he closed the nominations for officers at 5:42 p.m.

A motion was made by Brown and supported by Smith to elect the slate of officers as follows:

David Williams – Chair  
Amber Yoder – Vice-chair  
Kevin Hicks – Secretary

Roll Call Vote: Ayes – Williams, Smith, Brown, Yoder, Hicks. Motion passed unanimously.

The Commission reviewed the by-laws as amended by Mr. Loren’s comments. There was a question about, re-election and *any* political office in Section 2, B2 of the proposed by-laws. Other revisions included the addition of the City Attorney in Section C - Liaisons, and a change in Section L - Delivery of the Agenda.

Changes were considered to the membership section of the ordinance, but those will be addressed as amendment at a later date. A motion was made by Smith and supported by Hicks to adopt the by-laws pending the amendments as discussed. Motion passed unanimously.

The Commission reviewed a draft of the proposed sign ordinance. This version includes the addition of billboards and a “sunset clause”. Several changes were made throughout the document.

Consideration of the “sunset clause” caused a discussion over the length of time that non-conforming signs might continue to exist. The proposal was for 10 years, at which time all non-conforming signs would be required to be replaced. A motion was made by Smith and supported by Yoder to strike the 10 year provision, allow for 3 years, and forward the document to legal counsel for review. Motion passed unanimously.

Chair Williams related that the Land Use Plan was a “huge project” and that it might better be undertaken with the guidance of a consultant. Brown agreed that an outside consultant might not take as long with the review.

Sikorski said the plan had previously been developed with the aid of Region II Planning Commission, and there is a portion of the subscription dollars that could be used toward planning services, if we chose to ask for their assistance.

Smith asked about other consultants in the area, and the projected cost.

Sikorski mentioned the possibility of a joint plan with surrounding jurisdictions. The Commission felt there could be beneficial repercussions, including potential cost-savings and better collaboration if other jurisdictions would join in the process.

Brown suggested investigation of any planning grants that might be available.

Chair Williams discussed Pruitt’s communication, and offered several different dates for the upcoming February meeting. Mr. Pruitt’s schedule did not coincide with any of the available dates. It was agreed to keep the February meeting as posted and address the situation again at that meeting.

A motion was made by Smith and supported by Hicks to adjourn the meeting at 7:38 p.m. Motion passed unanimously.

---

David Williams, Chairman

Council Chambers  
Hillsdale City Hall  
97 N. Broad St.  
Hillsdale, MI 49242

January 16, 2012  
7:00 p.m.  
(517)437-6441  
[www.cityofhillsdale.org](http://www.cityofhillsdale.org)

## CITY COUNCIL MINUTES

City of Hillsdale  
Regular Meeting

### Call to Order and Pledge of Allegiance

Mayor Douglas G. Moon opened the meeting with the pledge of allegiance.

### Roll Call

Mayor Douglas G. Moon called the meeting to order with the following Council members present: Council members Casey Sullivan and Brian Watkins representing Ward One; Councilmembers Ruth Brown and Sally Kinney representing Ward Two; Council members Scott Sessions and Mary Wolfram representing Ward 3 and Councilmembers Mary Beth Bail and William Arnold representing Ward 4.

Also present were: City Manager Linda Brown, Interim Deputy Clerk Michelle Loren, City Attorney Lewis Loren, Chris Gutowski, Nola Baker, Jim Pruitt, Pat Flynn, Russ Martin, Holly Roney, Dave Williams, Adam Stockford, Aimee England, and Shawnae Stockford.

### Approval of Agenda

Motion by Councilperson Brown, support by Councilmember Arnold, to approve the January 16, 2012 Council Agenda.

All ayes.

Motion carried.

### Public Comment

None

### Consent Agenda

The items listed in the Consent Agenda are considered to be routine by the City Council and the City Manager and will be enacted by one motion. There will be no separate discussion of these items unless requested by a Councilmember. In this event, the item will be removed from the Consent Agenda and Council action will be taken separately on said item.

- A. Approval of Bills from: 12/22/11 Claims of \$152,236.97.26 and Payroll of \$85,395.71 and from: 1/5/12 Claims of \$92,681.61 Payroll of \$113,016.21
- B. Committee Reports (Pending Approval)
  - 1. Finance Committee Minutes of 12/12/11 and 12/29/11
  - 2. Operations and Governance Minutes of 1/4/12
  - 3. Planning Commission Minutes of 1/10/12
- C. Council Minutes of 12/19/11
- D. Resolution # 3093 Performance Resolution for MDOT

Motion by Councilperson Watkins, support by Councilperson Brown, to approve the Consent Agenda as presented. Roll call: Council members Bail-yes; Brown-yes; Kinney-yes; Session-yes; Sullivan-yes; Watkins-yes; Wolfram-yes; Mayor Moon-yes; Councilperson Arnold – yes.

Approved 9-0.

## Communications

- A. Nola Baker, Library Director – Library Event. Library Director Nola Baker stated to Council that upon receipt of the Pulver Collection by the Library and Mitchell Research Center, funding is needed for shelving. Ms. Baker announced “Love Your Library”, silent auction, will be held on Saturday, February 11<sup>th</sup> at the Hillsdale Community Library as a fundraiser in order to obtain the necessary funding for the shelving.

## Introduction and Adoption of Ordinances/Public Hearings

None

## Unfinished Business

- A. Local Streets Maintenance

## Old Business

None

## New Business

- A. Set Public Hearing – Request for Industrial Facilities Tax Exemption – TI Automotive. City Manager Brown stated an IFT Application was received in the Clerk’s Office December 15, 2011. The Economic Development Corporation will review the application between now and the next council meeting and will make a recommendation. City Manager Brown recommended that Council set a public hearing for its February 6, 2012 meeting.

Motion by Councilperson Wolfram, support by Council person Watkins, to set a public hearing for the TI Automotive IFT Request for the next regular meeting, February 6, 2012.

All ayes.

Motion carried

- B. Communications Policy. City Manager Brown stated to Council that with increased availability and use of social media i.e., facebook, twitter, etc. it has been suggested that the City needs to address the use of all electronic communications by policy. City Manager Brown referred Council to the copy of the Electronic Communication portion of the City of Hillsdale Employee Handbook pointing out it speaks only to employee use and does not address use of equipment by elected and appointed officials. City Manager Brown recommended Council establish a committee to determine whether or not a policy is necessary, and make recommendations regarding its content. City Manager Brown stated that her concern lies in clearly identifying requirements for retention of electronic information and the proper use of disclaimers to protect the city from potential claims as a result of information and/or opinion provided. It was further recommended that if a committee is formed to include participation by an employee, elected official and the City Attorney’s office.

Discussion regarding the make-up of a communications committee ensued among council members.

Motion by Councilperson Brown to send the matter of developing a communications policy for both city employees and council members to the Operations and Governance Committee for recommendation to Council. Motion supported by Councilperson Arnold.

Voice vote.

Motion carried – one opposed.

### **Public Comment**

Pat Flynn, 1289 Moore Rd., Hillsdale, commented that as a result of the City's deer culling, he has noticed a decrease in the number of deer sightings outside city limits and yet he has noticed the same pockets of deer are still gathering in the same places he has always seen them before culling began. Mr. Flynn stated that if deer are going to be culled because of their presence inside city limits, they should be culled inside city limits. Mr. Flynn stated he understands the safety issues involved, but wanted the City to be aware of the reality of the outcome of the culling and he realized there is no quick fix solution. City Manager Brown responded she had followed up on Mr. Flynn's phone call to her by calling the DNR to discuss the concern with them. Manager Brown and Christie from the DNR discussed baiting options and the use of fly overs to determine the origin of the different pockets of deer in an attempt to move toward a possible solution.

Jim Pruitt, 26 Glendale, thanked Council for approving his appointment to the Planning Commission and expressed that his goal is to help the City of Hillsdale. Mr. Pruitt suggested to Council that they visit the City of Milan website for some great promotional ideas for the City. Mr. Pruitt also shared that he has been doing free lance work for a paper near Ann Arbor and that he has been speaking with public officials in that area in order to learn what they are doing for their areas during these difficult times with the intent to bring these ideas back to Hillsdale. Mr. Pruitt believes communities should work together and share ideas.

Adam Stockford, 163 N. Manning St., stated that, in his opinion and based on his experience and discussion with other law enforcement agencies, the rash of break-ins in the City is more than likely motivated by the large heroin problem in the area.

Dave Williams, Planning Commission Chairman, 132 Arbor Court, welcomed Jim Pruitt to the Planning Commission and the return of Laura Smith to the Committee. Mr. Williams shared that the Planning Commission would soon be looking at its goals as the Master Land Use Plan was coming up for review and invited Council's input in order to keep goals in line with one another. Councilperson Wolfram stated she would like to see the Technology Overlay District addressed.

### **Council Comment**

Councilperson Watkins mentioned that he would not be able to make use of scholarship funds for MML council training and that any council member interested should see him as soon as possible. Mr. Watkins commented on redundancy regarding the fiber optic networks. In closing, Councilperson Watkins extended his invitation to attend the first Ward 1 meeting with himself and Councilperson Sullivan on Saturday, January 16<sup>th</sup> with special guest Representative Ken Kurtz and that Senator Bruce Caswell might possible speak when he and Councilperson Sullivan hold a meeting again in April.

### **Adjournment**

Motion by Councilmember Kinney, seconded by Councilmember Arnold, to adjourn.

Motion carried.

8:14 p.m.

---

Douglas G. Moon, Mayor

---

Michelle Loren, Interim Deputy Clerk

# MEMO

**TO:** Linda Brown, City Manager  
City Council

**FROM:** Bonnie Tew  
Finance Director

**DATE:** January 19, 2012

**SUBJECT:** Quarterly Investment Report

---

Attached please find investment summaries for the City at large, and Oak Grove and Lakeview Cemeteries as of December 31, 2011.

**City Investments:**

Certificate of Deposit #428947400 at Flagstar Bank matured December 14<sup>th</sup> and was renegotiated for another 18 months or 548 days with an interest rate of 1.15%.

**Oak Grove Cemetery Investments:**

There was no investment activity in these accounts for the quarter.

**Lakeview Cemetery Investments:**

There was no investment activity in these accounts for the quarter.

**Stocks Park Perpetual Maintenance Fund:**

There was no investment activity in these accounts for the quarter.

**Hospital Trust Investments:**

There was no investment activity in these accounts for the quarter.

<b>City Investments</b>						
December 31, 2011						
<b>Description</b>	<b>Vendor</b>	<b>Yield</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>TOTAL</b>
#428947400	Flagstar Bank	1.15%			\$200,000.00	\$200,000.00
Due 06/14/13	(purchased 12/11)					
#112910	Southern MI Bank & Trust	1.25%		\$100,000.00		\$100,000.00
Due 4/25/12	(purchased 1/11)					
#1254431	CNB	1.10%			\$200,000.00	\$200,000.00
Due 1/04/13	(purchased 1/11)					
S. MI. BANK & TRUST	General Checking	0.25%	\$1,966,155.70			\$1,966,155.70
COUNTY NATIONAL BANK	Health Reimbursement Account	0.05%	\$5,660.50			\$5,660.50
CLASS INV. POOL	MBIA	0.07%	\$1,518,358.34			\$1,518,358.34
S. MI. BANK & TRUST	Airport Fuel		\$29,850.10			\$29,850.10
		<b>TOTALS</b>	<b>\$3,520,024.64</b>	<b>\$100,000.00</b>	<b>\$400,000.00</b>	<b>\$4,020,024.64</b>
<b>Hospital Trust</b>	Hopkins-Chandler Endowment					
Discover Bank	Ed D. Jones	4.79%			\$8,344.00	\$8,344.00
Due 7/13/2013	(purchased 07/08)					
# 422347300	Flagstar Bank	1.20%			\$7,000.00	\$7,000.00
Due 12/03/2013	(purchased 06/11)					
<b>Stocks Park- Perpetual Care</b>	Endowment	1.78%			\$12,002.80	\$12,002.80
#426866073	Flagstar Bank					
Due 10/072013	(purchased 10/10)					
		<b>TOTALS</b>	<b>\$3,520,024.64</b>	<b>\$100,000.00</b>	<b>\$427,346.80</b>	<b>\$4,047,371.44</b>

<b>Lakeview Cemetery Investments</b>				
December 31, 2011				
<b>Description</b>	<b>Vendor</b>	<b>Yield</b>	<b>2011</b>	<b>TOTAL</b>
GNMA #352022	Ed D. Jones	6.91% *	\$314.95	\$314.95
GNMA #447690	Ed D. Jones	8.44% *	\$694.65	\$694.65
GNMA #003067	Ed D. Jones	5.93% *	\$1,753.72	\$1,753.72
GNMA #003346	Ed D. Jones	5.57% *	\$6,378.01	\$6,378.01
GNMA #003149	Ed D. Jones	5.93% *	\$8,010.64	\$8,010.64
GNMA #003249	Ed D. Jones	5.93% *	\$10,155.62	\$10,155.62
GNMA #003556	Ed D. Jones	5.57% *	\$13,496.51	\$13,496.51
GNMA #003678	Ed D. Jones	5.57% *	\$15,758.95	\$15,758.95
GNMA #003898	Ed D. Jones	5.57% *	\$27,124.46	\$27,124.46
GNMA #003863	Ed D. Jones	5.00% *	\$37,893.40	\$37,893.40
Cash/Money Market	Ed D. Jones		\$2,526.98	\$2,526.98
	<b>TOTALS</b>		<b>\$124,107.89</b>	<b>\$124,107.89</b>
* Current Yield				
The average yield to maturity for these GNMA's is about 4.22%.				
Surplus funds are invested in either the MBIA Class pooled				
investment account or in th interest bearing checking account at				
Southern Michigan Bank & Trust and are included in the				
City Investment Report.				

<b>Oak Grove Cemetery Investments</b>					
December 31, 2011					
<b>Description</b>	<b>Vendor</b>	<b>Yield</b>	<b>2011</b>	<b>2017</b>	<b>TOTAL</b>
GNMA	Ed D. Jones	6.91% *	\$571.58		\$571.58
#352022					
GNMA	Ed D. Jones	6.91% *	\$1,909.40		\$1,909.40
#345091					
GNMA	Ed D. Jones	6.91% *	\$302.32		\$302.32
#417390					
GNMA	Ed D. Jones	5.57% *	\$8,929.21		\$8,929.21
#003346					
GNMA	Ed D. Jones	5.93% *	\$4,286.88		\$4,286.88
#003067					
GNMA	Ed D. Jones	5.93% *	\$9,727.21		\$9,727.21
#003149					
GNMA	Ed D. Jones	5.57% *	\$10,813.66		\$10,813.66
#003443					
GNMA	Ed D. Jones	5.93% *	\$10,155.62		\$10,155.62
#003249					
GNMA	Ed D. Jones	5.57% *	\$15,758.95		\$15,758.95
#003678					
GNMA	Ed D. Jones	5.57% *	\$30,515.02		\$30,515.02
#003898					
GNMA	Ed D. Jones	5.50% *	\$3,291.32		\$3,291.32
#781499					
GNMA	Ed D. Jones	5.00% *	\$13,284.16		\$13,284.16
#003345					
GNMA	Ed D. Jones	4.50% *	\$18,891.07		\$18,891.07
#604548					
GNMA	Ed D. Jones	4.50% *	\$20,244.20		\$20,244.20
#782155					
Cash/Money Market	Ed D. Jones		\$3,484.61		\$3,484.61
US Govt-Financing Corp	Ed D. Jones	10.70%		\$29,890.00	\$29,890.00
Due 10/6/2017					
	<b>TOTALS</b>		<b>\$152,165.21</b>	<b>\$29,890.00</b>	<b>\$182,055.21</b>
* Current Yield					
The average yield to maturity for these GNMA's is about 4.22%.					
Surplus funds are invested in either the MBIA Class pooled					
investment account or in th interest bearing checking account at					
Southern Michigan Bank & Trust and are included in the					
City Investment Report.					

January 23, 2012

To: Rick Rose  
Board Members  
City Finance Committee

From: Annette Kinney

RE: Cash and Investment Accounts

Provided below are the classifications and amounts that we have in cash and our investment accounts as of 12-31-11.

Restricted Funds (Can be used for no other purpose then what is stated)

Electric	\$ 0	Rate Stabilization Fund
Water	\$ 218,467	Bond Reserve Fund – 1994, 1999 Bonds
Sewer	\$ 65,000	Bond Reserve Fund – 1992 Bonds
Sewer	<u>\$ 442,910</u>	Equipment Replacement Reserve Fund
	\$ 726,377	

Debt Service Funds (Can only be used for the payment of the current bond principal and interest payments. Accrued monthly.)

Water	\$423,244	1994 and 1999 Bonds
Sewer	<u>\$125,547</u>	1992 Bonds
	\$548,794	

Designated Funds (Are set aside for a certain purpose – usually capital projects – they can be re-designated)

Electric	\$2,499,996	Capital Projects Fund
Water	\$ 240,346	Capital Projects Fund
Sewer	<u>\$ 284,725</u>	Capital Projects Fund
	\$3,025,067	

Unrestricted Funds (Used for monthly expenses, etc.)

Electric       \$ 442,109

Water         \$ 113,021

Sewer         \$ 142,211

                  \$ 697,341

# **City of Hillsdale**

## **Agenda Item Summary**

**Meeting Date:** February 6, 2012

**Agenda Item #7:** Introduction and Adoption of Ordinance/Public Hearing

**SUBJECT:** TI Automotive Industrial Facilities Tax Exemption

### **BACKGROUND:**

On December 15, 2011 an Application for an Industrial Facilities Tax Exemption Certificate was received in the Clerk's Office from TI Automotive. The exemption is being requested for improvements to real estate and machinery/equipment having a true cash value of \$186,182. I have included a memo from Deb Sikorski regarding the request which indicates that the Economic Development Corporation reviewed the request and recommends that Council authorize the exemption for twelve (12) years. However, the review committee was not aware that TI Automotive has pending litigation in the Tax Tribunal regarding the City's 2010 and 2011 assessments on the real property.

Granting the current request would result in forgiveness of a total of \$20,957.68 total tax dollars over the twelve-year period with the City portion of the tax forgiven being approximately \$6,208.54.

Tonight it will be necessary to conduct a public hearing to provide an opportunity for public comment regarding the request.

### **RECOMMENDATION:**

Following the public hearing, I recommend that Council discuss the request and recommendation keeping in mind that the recommendation was made without knowledge of the tax appeals. A representative from TI Automotive will be present to answer questions regarding the project. Deb Sikorski will also be present for the meeting to answer questions for Council.

### **FISCAL IMPACT:**

As indicated by the attached information, impact to the City if the request is granted for the twelve-year period would be \$6,208.54.



**TO:** Honorable Mayor & Councilpersons  
**FROM:** Debra Sikorski, City Assessor  
**DATE:** February 6, 2012  
**RE:** Industrial Facilities Exemption T I Automotive

**Background:** Application for consideration of an Industrial Facilities Exemption Certificate(s) was received by the City Clerk's Office as of December 15, 2011 from T I Automotive.

Overall investment is estimated in the amount of \$186,182 true cash value. The request is for an exemption(s) from ad valorem taxation on improvements to the real estate and machinery/equipment pursuant to Public Act 198.

T I Automotive currently has no (0) abatement(s) on the real estate or machinery & equipment. The ad valorem taxation for this location is \$1,122,550 (TV) on the 2011 assessment roll.

This project will allow the industry to be competitive in this location and therefore retaining employment and creating approximately 28 position(s) within our jurisdiction over the next 2 years.

**Recommendation:** After review of the existing abatements and past expectations for projected employment, the incentive review committee (EDC) and the guideline would indicate approval of the project, in the amount requested for a length of 12 years. Local governmental approval is then subject to State approval.

**Fiscal Impact:** See attached.

Debra C. Sikorski,  
City Assessor

**Resolution #\_\_\_\_\_**

**City of Hillsdale  
Resolution to Approve  
Industrial Facilities Exemption  
Certificate**

Minutes of a regular meeting of the City Council of the City of Hillsdale, held on February 6, 2012 at 97 N. Broad St., Hillsdale, MI 49242, in City Hall Council Chambers at 7:00 p.m.

Present:

\_\_\_\_\_  
\_\_\_\_\_

Absent: \_\_\_\_\_

The following preamble and resolution were offered by \_\_\_\_\_  
and supported by \_\_\_\_\_.

**Resolution approving Application of  
TI Automotive  
Exemption Certificate**

WHEREAS, pursuant to P.A. 198 of 1974, M.C.L. 207.551 et seq., after a duly noticed public hearing held on January 13, 1975, this Council for the City of Hillsdale by resolution established an Industrial Development District, as requested by the City of Hillsdale; and

WHEREAS, TI Automotive has filed an application for an Industrial Facilities Exemption Certificate with respect to a new facility, which will be placed/constructed within the Industrial Development District; and

WHEREAS, before acting on said application, the City of Hillsdale held a public hearing on February 6, 2012 at City Hall in the Council chambers at 7:00 p.m., at which hearing the Assessor and other taxing authorities were given opportunity to be heard on said application; and

WHEREAS, the City of Hillsdale found the project likely to retain employment, and to be in compliance with P.A. 198, of 1974, and therefore approved the amount of \$186,182 true cash value of real and personal property for a length of 12 years.

WHEREAS, the City of Hillsdale, finding that the aggregate SEV of all real and personal property exempt from ad valorem taxation within the City of Hillsdale after granting this certificate, will exceed 5% of an amount equal to the sum of the SEV of the City of Hillsdale, plus the SEV of personal and real property thus exempted.

NOW, THEREFORE, BE IT RESOLVED BY the City Council of the City of Hillsdale finds and determines that the granting of an Industrial Facilities Exemption Certificate considered together with the aggregate amount of certificates previously granted and currently in force under P.A. 198, of 1974, shall not have the effect of substantially impeding the operation of the City of Hillsdale, or impairing the financial soundness of a taxing unit which levies ad valorem taxes in the City of Hillsdale.

SO, BE IT ALSO RESOLVED, that the City of Hillsdale hereby approves the exemption certificate in the amount of \$186,182 true cash value, to be in compliance with Section 9, of P.A. 198 to a new facility, which will allow the exemption certificate to commence as of the date of project completion and remain in effect for a length of 12 years.

Ayes

Nays

---

Douglas G. Moon, Mayor

---

Michelle Loren, Interim Deputy  
City Clerk

Resolution Declared Adopted:

Date: February\_\_\_\_\_, 2012

IFT-2012 TI Automotive  
200 Arch Ave

Year	Personal Property Certificate Base Taxable Value	Average Lived Depreciation Scale	Real Property Taxable Value	City Dollars Generated/Foregone	Total Dollars Generated/Foregone
-	-	-	-		
2013	42,044	37,419	51,047	\$659.67	\$2,123.19
2014	42,044	31,953	51,047	\$611.02	\$1,992.01
2015	42,044	28,169	51,047	\$578.81	\$1,901.20
2016	42,044	25,226	51,047	\$552.91	\$1,830.56
2017	42,044	22,704	51,047	\$530.16	\$1,770.02
2018	42,044	20,602	51,047	\$510.56	\$1,719.57
2019	42,044	18,920	51,047	\$494.12	\$1,679.20
2020	42,044	17,658	51,047	\$480.83	\$1,648.93
2021	42,044	15,977	51,047	\$464.39	\$1,608.57
2022	42,044	15,136	51,047	\$454.26	\$1,588.39
2023	42,044	13,875	51,047	\$440.97	\$1,558.12
2024	42,044	13,034	51,047	\$430.83	\$1,537.94
				-	
			Total	\$6,208.54	\$20,957.68

# Application for Industrial Facilities Tax Exemption Certificate

Issued under authority of Public Act 198 of 1974, as amended. Filing is mandatory.

**INSTRUCTIONS:** File the original and two copies of this form and the required attachments (three complete sets) with the clerk of the local government unit. The State Tax Commission (STC) requires two complete sets (one original and one copy). One copy is retained by the clerk. If you have any questions regarding the completion of this form or would like to request an informational packet, call (517) 373-3272.

To be completed by Clerk of Local Government Unit	
Signature of Clerk <i>[Handwritten Signature]</i>	Date received by Local Unit 12/15/11
STC Use Only	
Application Number	Date Received by STC

## APPLICANT INFORMATION

All boxes must be completed.

1a. Company Name (Applicant must be the occupant/operator of the facility) TI Automotive		1b. Standard Industrial Classification (SIC) Code - Sec. 2(10) (4 or 6 Digit Code) 3498	
1c. Facility Address (City, State, ZIP Code) (real and/or personal property location) 200 Arch Avenue Hillsdale, MI 49242		1d. City/Township/Village (indicate which) City of Hillsdale	1e. County Hillsdale
2. Type of Approval Requested <input checked="" type="checkbox"/> New (Sec. 2(4)) <input type="checkbox"/> Transfer (1 copy only) <input type="checkbox"/> Speculative Building (Sec. 3(8)) <input type="checkbox"/> Rehabilitation (Sec. 3(1)) <input type="checkbox"/> Research and Development (Sec. 2(9))		3a. School District where facility is located Hillsdale	3b. School Code 30030
4. Amount of years requested for exemption (1-12 Years) 12 Years			

5. Per section 5, the application shall contain or be accompanied by a general description of the facility and a general description of the proposed use of the facility, the general nature and extent of the restoration, replacement, or construction to be undertaken, a descriptive list of the equipment that will be part of the facility. Attach additional page(s) if more room is needed.

Parking lot has been repaved and interior flooring has been redone. Investment in Equipment and refurbishing has been done in order to fulfill a Chrysler contract.

6a. Cost of land and building improvements (excluding cost of land) * Attach list of improvements and associated costs. * Also attach a copy of building permit if project has already begun.	▶ \$120,165.00
6b. Cost of machinery, equipment, furniture and fixtures * Attach itemized listing with month, day and year of beginning of installation, plus total	▶ \$84,088.00
6c. Total Project Costs * Round Costs to Nearest Dollar	▶ \$204,253.00
Total of Real & Personal Costs	

7. Indicate the time schedule for start and finish of construction and equipment installation. Projects must be completed within a two year period of the effective date of the certificate unless otherwise approved by the STC.

	Begin Date (M/D/Y)	End Date (M/D/Y)	
Real Property Improvements	6/30/11	12/31/11	▶ <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Leased
Personal Property Improvements	6/30/11	12/31/11	▶ <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Leased

8. Are State Education Taxes reduced or abated by the Michigan Economic Development Corporation (MEDC)? If yes, applicant must attach a signed MEDC Letter of Commitment to receive this exemption.     Yes     No

9. No. of existing jobs at this facility that will be retained as a result of this project.      10. No. of new jobs at this facility expected to create within 2 years of completion.  
28

11. Rehabilitation applications only: Complete a, b and c of this section. You must attach the assessor's statement of SEV for the entire plant rehabilitation district and obsolescence statement for property. The Taxable Value (TV) data below must be as of December 31 of the year prior to the rehabilitation.

a. TV of Real Property (excluding land)	_____
b. TV of Personal Property (excluding inventory)	_____
c. Total TV	_____

12a. Check the type of District the facility is located in:  
 Industrial Development District       Plant Rehabilitation District

12b. Date district was established by local government unit (contact local unit)  
1/13/75

12c. Is this application for a speculative building (Sec. 3(8))?  
 Yes     No

586-484-8285

**APPLICANT CERTIFICATION - complete all boxes.**

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all are truly descriptive of the industrial property for which this application is being submitted.

It is further certified that the undersigned is familiar with the provisions of P.A. 198 of 1974, as amended, being Sections 207.551 to 207.572, inclusive, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Industrial Facilities Exemption Certificate by the State Tax Commission.

13a. Preparer Name <b>Susan M. Smith</b>	13b. Telephone Number <b>(517) 439-3928</b>	13c. Fax Number <b>(517) 437-3735</b>	13d. E-mail Address <b>ssmith@hillsdaleedp.org</b>
14a. Name of Contact Person <b>Paula Miller</b>	14b. Telephone Number <b>(517) 439-3353</b>	14c. Fax Number <b>(517) 439-4141</b>	14d. E-mail Address <b>pmiller@us.tiauto.com</b>
▶ 15a. Name of Company Officer (No Authorized Agents) <b>Paula Miller</b>			
15b. Signature of Company Officer (No Authorized Agents) <i>Paula Miller</i>		15c. Fax Number <b>(517) 439-4141</b>	15d. Date <b>12-7-11</b>
▶ 15e. Mailing Address (Street, City, State, ZIP Code) <b>200 Arch Avenue Hillsdale, MI 49242</b>		15f. Telephone Number <b>(517) 439-3353</b>	15g. E-mail Address <b>pmiller@us.tiauto.com</b>

**LOCAL GOVERNMENT ACTION & CERTIFICATION - complete all boxes.**

This section must be completed by the clerk of the local governing unit before submitting application to the State Tax Commission. Check items on file at the Local Unit and those included with the submittal.

▶ 16. Action taken by local government unit <input type="checkbox"/> Abatement Approved for _____ Yrs Real (1-12), _____ Yrs Pers (1-12) After Completion <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Denied (Include Resolution Denying)		16b. The State Tax Commission Requires the following documents be filed for an administratively complete application: <b>Check or Indicate N/A if Not Applicable</b> <input type="checkbox"/> 1. Original Application plus attachments, and one complete copy <input type="checkbox"/> 2. Resolution establishing district <input type="checkbox"/> 3. Resolution approving/denying application. <input type="checkbox"/> 4. Letter of Agreement (Signed by local unit and applicant) <input type="checkbox"/> 5. Affidavit of Fees (Signed by local unit and applicant) <input type="checkbox"/> 6. Building Permit for real improvements if project has already begun <input type="checkbox"/> 7. Equipment List with dates of beginning of installation <input type="checkbox"/> 8. Form 3222 (if applicable) <input type="checkbox"/> 9. Speculative building resolution and affidavits (if applicable)	
16a. Documents Required to be on file with the Local Unit <b>Check or Indicate N/A if Not Applicable</b> <input type="checkbox"/> 1. Notice to the public prior to hearing establishing a district. <input type="checkbox"/> 2. Notice to taxing authorities of opportunity for a hearing. <input type="checkbox"/> 3. List of taxing authorities notified for district and application action. <input type="checkbox"/> 4. Lease Agreement showing applicants tax liability.		16c. LUCI Code	
17. Name of Local Government Body		16d. School Code	
		▶ 18. Date of Resolution Approving/Denying this Application	

Attached hereto is an original and one copy of the application and all documents listed in 16b. I also certify that all documents listed in 16a are on file at the local unit for inspection at any time.

19a. Signature of Clerk	19b. Name of Clerk	19c. E-mail Address
19d. Clerk's Mailing Address (Street, City, State, ZIP Code)		
19e. Telephone Number	19f. Fax Number	

State Tax Commission Rule Number 57: Complete applications approved by the local unit and received by the State Tax Commission by October 31 each year will be acted upon by December 31. Applications received after October 31 may be acted upon in the following year.

Local Unit: Mail one original and one copy of the completed application and all required attachments to:

**State Tax Commission  
Michigan Department of Treasury  
P.O. Box 30471  
Lansing, MI 48909-7971**

(For guaranteed receipt by the STC, it is recommended that applications are sent by certified mail.)

STC USE ONLY				
▶ LUCI Code	▶ Begin Date Real	▶ Begin Date Personal	▶ End Date Real	▶ End Date Personal

TI Automotive

Investment list June 30, 2011 through December 31, 2011

Real Property investments:	<u>Cost</u>	<u>Install Date</u>
Parking lot regrind and resurface	\$102,094	July, 2011
Facility floors repair and epoxy	<i>n/e</i> <del>\$18,071</del>	July, 2011
Subtotal	<del>\$120,165</del>	

Equipment: All listed below were transferred from out TI Reynosa Mexico Plant.

Four Presses:

1 double end press, 2 single end presses & 1 hand press

Seven CNC Benders

Three Media Bead Blast Machines

Four Automatic Power Benders \$84,088

Three Clip assembly carts

All this equipment is used to support a 55% increase in business for TI Hillsdale. All of our new business is for Chrysler Jeep and Ram Trucks. We already have won the replacement business for the Ram Truck.

Total Investment

~~\$204,253~~  
*186,182*



# **City of Hillsdale Agenda Item Summary**

**Meeting Date:**        **February 6, 2012**

**Agenda Item #8:**    **Unfinished Business**

A.     Local Street Maintenance – I recently spoke with John Kaczor from Municipal Analytics regarding the status of the study and when Council can expect to receive the information. He advised that he has now received current information he was waiting for from the State of Michigan and one other source. He anticipates having all information incorporated into the study to provide the most accurate estimate of potential revenues and presented to the City sometime during the week of February 6, 2012.

# City of Hillsdale

## Agenda Item Summary

**Meeting Date:** February 6, 2012

**Agenda Item #10:** New Business A – Dial-A-Ride Funding (Resolution)

**BACKGROUND:** Each year the City of Hillsdale must submit an application to the State of Michigan Department of Transportation (MDOT) to fund our DART operations for the coming year. Attached is a budget resolution describing the anticipated costs for funding purposes. This is similar but not necessarily identical to the DART budget to be approved by Council during the regular budget process, as it covers a different fiscal year (October 1, 2012 – September 30, 2013).

**RECOMMENDATION:** I recommend that Council adopt the attached Resolution indicating intent to provide public transportation services and apply for state financial assistance.

**FISCAL IMPACT:**

This begins the process of providing funding to continue the operation of Dial-A-Ride. As you can see from the Resolution, funds from the federal and state level as well as fares make up the majority of the funding necessary. However, the City contributes a net amount of approximately \$55,000 per year or about sixteen (16%) of the amount needed for the operation.

# Memo

**To:** Linda Brown, City Manager  
City Council

**From:** Bonnie Tew, Finance Director

**Date:** January 30, 2012

**Subject:** DART Funding Resolution

Each January the City of Hillsdale submits an application to the State of Michigan Department of Transportation (MDOT) to apply for financial assistance under Act 51 for Dial-A-Ride (DAR). Attached is the resolution of intent required by MDOT as part of the application process. The resolution outlines the anticipated balanced budget for the 2012-13 fiscal year of \$325,500 and projected funding sources. This budget is similar but not necessarily identical to the budget Council will approve in June as it covers a different fiscal year (October 1, 2012 – September 30, 2013). It is anticipated that we will receive 16% of operational costs from federal sources and 36.24% from the state. The remaining 47.76% will come from local sources (ticket sales and General Fund). This resolution also appoints Linda Brown, City Manager as the Transportation Coordinator.

I recommend that Council approve this resolution as presented at their next regularly scheduled meeting set for February 6, 2012.

CITY OF HILLSDALE, MICHIGAN

RESOLUTION NO. \_\_\_\_\_

RESOLUTION OF INTENT TO APPLY FOR STATE FORMULA OPERATING  
ASSISTANCE FOR FISCAL YEAR 2012-2013 UNDER  
ACT NO. 51 OF THE PUBLIC ACTS OF 1951,  
AS AMENDED

WHEREAS, pursuant to Act No. 51 of the Public Acts of 1951, as amended (Act 51), it is necessary for the City of Hillsdale, to provide a local transportation program for the state fiscal year of 2012-2013 and, therefore, apply for state financial assistance under provisions of Act 51; and

WHEREAS, it is necessary for the City of Hillsdale, to name an official representative for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation Commission or department for its administration of Act 51; and

WHEREAS, it is necessary to certify that no changes in eligibility documentation have occurred during the past state fiscal year; and

WHEREAS, the 10e (18) accessibility plan amendment and performance indicators for this agency has been reviewed and approved by the City Council; and

WHEREAS, the City Council, has reviewed and approved the proposed balanced budget, and funding sources of estimated federal funds of \$52,080, estimated state funds of \$117,960, estimated farebox funds of \$50,000, estimated local funds of \$105,460, with total estimated expenses of \$325,500 for 2012-2013,

NOW THEREFORE, be it resolved that the City Council does hereby make its intentions known to provide public transportation services and to apply for state financial assistance with this annual plan, in accordance with Act 51; and

HEREBY, appoints Linda Brown, City Manager, as the Transportation Coordinator, for all public transportation matters, who is authorized to provide such information as deemed necessary by the Commission or department for its administration of Act 51 for 2012-13.

PASSED IN OPEN COUNCIL MEETING THIS 6<sup>th</sup> DAY OF FEBRUARY, 2012.

\_\_\_\_\_  
Douglas G. Moon, Mayor

ATTEST: \_\_\_\_\_  
Michelle Loren, Interim Deputy City Clerk

# **City of Hillsdale**

## **Agenda Item Summary**

**Meeting Date:**           **February 6, 2012**

**Agenda Item #10:**   **New Business B – Domestic Harmony Contract**

I have included in the packet information received from Domestic Harmony with a request to enter into a contract to provide funding. As you know, the City approved a contract last year for a total amount of \$5,225.00. I have requested Georgia Mason, Executive Director, be present at the meeting to answer questions regarding the various services offered and any other questions regarding funding and services rendered to City residents.

**RECOMMENDATION:**

I recommend Council approve the contract for the amount of \$5,225.00 and authorize the Mayor's signature pending legal review.

**FISCAL IMPACT:**

A review of previous payments indicates that the dollar amount of the contract has ranged from \$4,000 to \$5,500. No funding was provided in 1999 or 2001. As indicated above, for the fiscal year 2010-2011 the amount was \$5,225.00. The current budget for FY 2011-2012 anticipates up to \$5,500 for the contract. The amount is paid as a lump sum amount from the general fund.

# DOMESTIC HARMONY

P.O. Box 231  
Hillsdale, Michigan 49242  
E-mail: dharmony@dmci.net

TELEPHONE: (517) 439-1454  
FAX: (517) 439-5144

www.domestic-harmony.org  
EMAIL: dharmony@dmci.net

January 17, 2012

Linda Brown  
Hillsdale City Manager  
97 N. Broad Street  
Hillsdale, MI 49242

Dear Members of the Hillsdale City Council,

Thank you very much for supporting Domestic Harmony through the Purchase of Service Contract in 2011. The support from our local governments helped us provide services to provide shelter to 105 victims of domestic violence, supportive counseling to 88 non-residential clients, 89 counseling to children, help with obtaining 83 personal protection orders, and answer 419 crisis calls to victims of domestic violence last year. Last year the amount of your contract was \$5,225.00.

We are asking that all cities and townships in Hillsdale County contract with Domestic Harmony to provide residents of each municipality services for victims of domestic violence and their children. We continue to offer the following services:

- ∇ 24-hour crisis phone line
- ∇ shelter (including basic needs) for up to 90 days
- ∇ safety planning
- ∇ group and individual counseling
- ∇ child counseling
- ∇ legal advocacy and court accompaniment
- ∇ permanent housing search assistance
- ∇ child-care during support groups
- ∇ parenting groups
- ∇ prevention education to area high schools and local workplaces


**There is no charge for any of our victim or prevention services.**

We ask that City of Hillsdale contract with Domestic Harmony once again this year. As you prepare your budget for this year, we ask that you contract with us at the same amount or more if you are able. Your contracting with us will ensure our ability to continue our critical services for victims of domestic violence and their families.

Enclosed are two copies of a Contract for Purchase of Services for your convenience. Please fill in the amount you are able to contract for, sign both copies and send one back to us.

Thank you very much for your consideration of this very important issue.

Sincerely,

  
Georgia Mason  
Executive Director

Enc.

CONTRACT

The City of Hillsdale, Hillsdale County, Michigan, agrees to purchase services for victims of domestic violence for residents of said city from the Hillsdale County Task Force on Family Violence doing business as Domestic Harmony (hereafter referred to as Domestic Harmony) for the fiscal year 2012. This period may include past services as well as future services.

"Domestic violence" means a violent physical attack or fear of a violent physical attack perpetrated by an assailant against a victim, in which the victim is a person assaulted or threatened by his or her spouse, former spouse, an adult person, or emancipated minor assaulted by an adult person of the opposite sex with whom the assaulted person cohabited; and in which the victim and assailant are/were involved in a consenting sexual relationship.

Services to be provided under this contract to any number of eligible residents in the City of Hillsdale are:

1. Crisis intervention and supportive counseling on a 24-hour basis
2. Transportation from a safe place to shelter
3. Safe temporary shelter for up to 30 days
4. Assistance in finding permanent housing
5. Information and referral in legal and financial matters.

These services are defined in Domestic Harmony's grant from the Domestic Violence Prevention and Treatment Board of the State of Michigan.

To purchase said services the City of Hillsdale agrees to pay to Domestic Harmony the sum of \_\_\_\_\_ (\$\_\_\_\_.00).

At the end of the contract period the City of Hillsdale and Domestic Harmony agree to review the contract and determine whether or not the contract should be renewed and what the particulars should be.

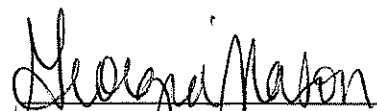
Witnesses:

Signed by:

\_\_\_\_\_ Date

\_\_\_\_\_ Date

\_\_\_\_\_ Date

 \_\_\_\_\_ Date  
Georgia Mason  
Executive Director  
Domestic Harmony

# **City of Hillsdale Agenda Item Summary**

**Meeting Date:**        **December 6, 2012**

**Agenda Item #11:**    **Council Committee Budget Meetings**

When I checked with Bonnie today she advised that the Finance Committee has established a tentative date for meeting to review the proposed budget and a time has been established for the Public Safety Committee to meet. However, there are no other times which have been established. I make this note simply to encourage the Chair of each committee to establish the time and date for the meeting so that the budget process can proceed in a timely manner. Your cooperation is appreciated.

# Hillsdale City Fire Department 2011 Year End Report

To: **Linda Brown** - City Manager

Date: January 7, 2012

From: **Kevin T. Pauken** - Deputy Chief, HCFD

Re: **Fire Report for 2011.**

<b>Fires</b>	<b>Hazardous Conditions</b>	<b>Investigations</b>
Commercial Business    0	Natural Gas Leaks    17	Commercial Business    5
Industrial                0	Carbon Monoxide    14	Industrial                1
Educational              1	Fuel Spills Leaks    10	Educational              15
Residential              26	Power Lines           19	Residential              50
Government             0	Electrical Equipment 18	Government             0
Vehicle                  10	Bomb Threat           0	False Alarms            4
Wild fires-Grass, etc.   4	Assist Police         2	Stand-by Only          7
Dumpster/Trash         3	Other then above     3	Public assistance      12
Burn Code Violations   1	Rescue                 8	
Mutual Aid               25	Lift Assist             61	Total: <b>94</b>
Total: <b>70</b>	Accidents             17	
	Helicopter L-Z        7	
	Total: <b>186</b>	

## Medical First Responder

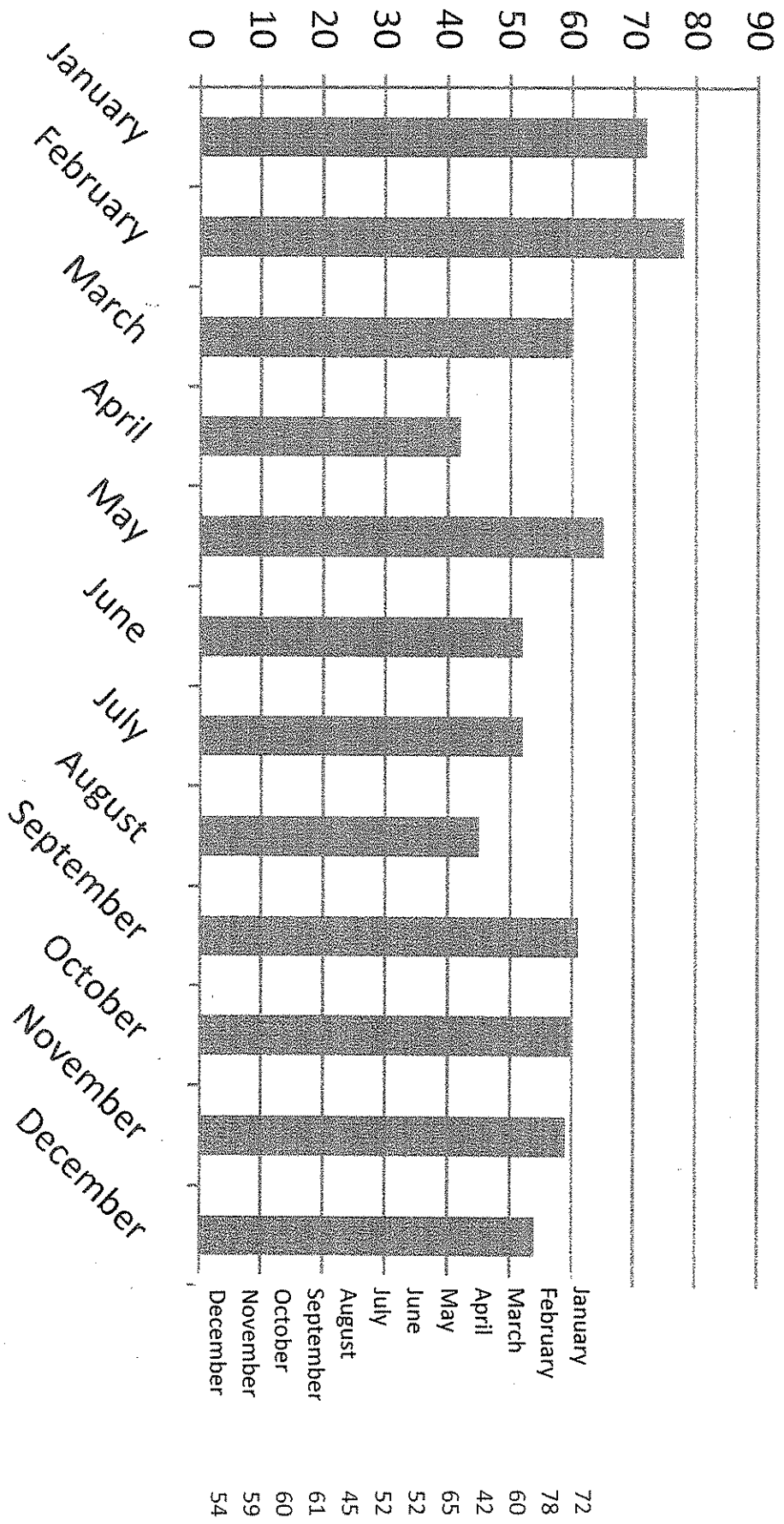
Chest Pains	62
Seizures	41
Slip & Fall	29
Lacerations	21
Resp. Emergencies	72
Cardiac Arrest	39
General Medical	52
Drug or Alcohol	15
Diabetic Emer.	19
<b>Total:</b>	<b>350</b>

## Inspections

Initial Residential Inspections	100
Re-Inspections	140
Use and Occupancy	16
Complaints	26
Fire Safety (Other)	8
<b>Total:</b>	<b>300</b>
Recreational Burn Permits	<b>756</b>

Total for the Year: **700**

The Hillsdale City Fire Department spent **382** Hours and **50** Minutes at these alarms, and traveled a distance of **1,090** miles. (One way).



# Hillsdale City Fire Department 2011 Report

During 2011 the City Fire Department held 20 regular training sessions. These sessions averaged 2.25 hours per sessions for a total of roughly 45 hours.

This is a reduction in training hours from the previous year.

Our training mission for 2011 was "Back to the Basic's".

It is very easy to spend too much time on the latest trends and concerns, such as, Meth lab awareness, Domestic scene safety, pipe bombs, etc. This year we got back to the basic fundamentals of firefighting.

Firefighters focused on ladder placement, team work involved in advancing a fire hose up a narrow stairway, along with ventilation and search and rescue to name a few.

The department also held a special all day Saturday training for Ice Rescue.

On four separate training nights we held work details for our annual fire hose testing in order to comply with OSHA and NFPA standards.

Average department attendance for training sessions and work details was **48%**.

Average firefighter attendance for fire calls is roughly **20%**.

**A Department goal for 2012 is to improve training and fire call attendance.**

**Hillsdale Police Department - 4th Quarter 2011**  
*(October-November-December Data)*

		2011	2010
<b>Traffic</b>	Accidents - Property Damage / PI	65	53
	Accidents - Fatalities	0	0
	Traffic Citations	160	40
<b>Time Expenditure in Hours</b>	Patrol	2,620	2,524
	Traffic Complaints	356	348
	Investigations	1,371	1,289
	Report Writing	632	469
<b>Assistance</b>	Reserve Hours Worked	12	69
	General & Other Agencies	355	419
	Property Inspections, Building Checks	5,989	5,493
<b>Group A Crimes</b>	Civil/ Neighborhood Disputes	200	188
	Murder/Manslaughter	0	0
	Kidnapping	0	0
	Sex Offenses (All)	7	4
	Robbery	0	0
	Assault/Stalking	37	26
	Arson	0	1
	Burglary	19	6
	Larceny/Retail Fraud	50	21
	Motor Vehicle Theft	1	2
	Fraud/Forgery	6	10
	Damage to Property	42	27
	Narcotics	12	8
Weapons	1	1	
<b>Group B Crimes</b>	Bad Checks	12	5
	Family	3	0
	Liquor Law Violations	4	0
	OUIL	10	0
	Public Peace/Disorderly	41	28
	Health & Safety/Code Enforcement	47	35
	Obstructing Police & Justice	32	14
<b>Incidents</b>	Total - Group A Crimes	175	106
	Total - Group B Crimes	139	82
	Total - All Calls for Service	2,643	2,716
<b>Arrests</b>	Felony - Adult	44	13
	Misdemeanor - Adult	143	58
	Juvenile Complaints	23	18
	Total Arrests	210	89
<b>Collections</b>	Parking Tickets (\$)	\$1,480	\$220
	Improper Parking Tickets Issued	135	22

Date \_\_\_\_\_

Director \_\_\_\_\_



**Schedule of video-related price changes; effective March 1, 2012.**

<b>VIDEO SERVICES</b>	<b>CURRENT MONTHLY PRICE</b>	<b>NEW MONTHLY PRICE</b>
Limited Basic Service	\$18.99	\$20.49
Digital Starter Package (includes Limited Basic and Standard Basic channels)	\$60.98	\$64.25
Digital Preferred Package	\$78.93	\$82.20
Digital Preferred Package with 1 Premium (includes Digital Preferred and choice of 1 premium: HBO, Showtime, Starz or Cinemax)	\$97.49	\$100.99
Digital Preferred Package with 2 Premiums (includes Digital Preferred, HBO and choice of Showtime, Starz or Cinemax)	\$108.99	\$112.49
Digital Preferred Plus Package (includes Digital Preferred, HBO and Starz)	\$114.99	\$118.49
Digital Premier Package (includes Digital Preferred, HBO, Showtime, Starz and Cinemax)	\$121.99	\$125.49
Digital Premier Package plus Sports Entertainment Package (includes Digital Preferred, HBO, Showtime, Starz, Cinemax and Sports Entertainment Package)	\$129.94	\$135.44
Sports Entertainment Pack	\$7.95	\$9.95
Digital Additional Outlet Service	\$8.95	\$9.95
AnyRoom™ (DVR) Service	\$11.00	\$10.00
AnyRoom™ (DVR) Service Additional Outlet	\$8.95	\$9.95
HD Technology Fee	\$8.95	\$9.95

<b>TRIPLE PLAY PACKAGES</b>	<b>CURRENT MONTHLY PRICE</b>	<b>NEW MONTHLY PRICE</b>
Economy Triple Play*	\$79.85	\$84.85
TP3.0 Value Plus*	\$124.99	\$134.15
TP3.0 Starter*	\$139.99	\$149.95
TP3.0 Preferred with Blast!*	\$169.99	\$179.95
TP3.0 Premier with Blast!*	\$204.99	\$209.95
TP4.0 Starter	\$129.99	\$139.95
TP4.0 Preferred	\$139.99	\$149.95
TP4.0 HD Preferred	\$149.99	\$159.95
TP4.0 HD Preferred Plus with Blast!	\$169.99	\$179.95
TP4.0 HD Premier with Blast!	\$199.99	\$209.95
TP4.0 HD Compete with Blast!	\$229.99	\$239.95

\*No longer available for sale.

Subscription to Limited Basic is required to receive any other level of service. Certain services are available separately or as a part of other levels of service. Unless otherwise specified, prices shown are the monthly charge for residential service only and do not include federal, state and local taxes, FCC user and franchise fees or Regulatory Recovery fees or other related costs. Prices, services and features are subject to change. Not all services are available in all areas.